

# UPPER DUBLIN TOWNSHIP

## DEPARTMENT OF PARKS & RECREATION

### SEASONAL EMPLOYMENT OPPORTUNITIES

\*\*\* **Applications need to be returned to UDP&R by the first Friday in March** \*\*\*

#### CAMP POSITIONS:

***Kid-Zone runs from Monday, June 22 to Friday, August 14***

**KIDZONE SITE SUPERVISORS** – *college degree preferred*. Should have experience leading children in grades kindergarten through 5<sup>th</sup>. Individuals must be mature and dependable and have an enthusiasm for children. Individuals should have experience planning for and leading a team of others.

**Wages:** Start \$15.00 per hour  
Salary adjusts annually depending on experience in this program  
Monday through Friday  
8:15a – 3:00p (with some availability to work 3:00p - 5:30p)

**KIDZONE ASSISTANT SUPERVISOR** - *should be a senior in high school or college student*. Should have some experience working with children in grades kindergarten through 5<sup>th</sup>. Individuals should have demonstrated abilities to work with children and a good attitude working with others. Assistant Supervisors will be responsible for daily programming under the supervision of the Site Supervisor.

**Wages:** Start \$12.00 per hour  
Salary adjusts annually depending on experience in this program  
Monday through Friday  
8:15a – 3:00p (option to work 3:00p - 5:30p)

**KIDZONE COUNSELORS** - *should be age 17 or older*. These individuals do not need previous experience but must have a demonstrated ability to work with children. Must be enthusiastic, have a good attitude, and demonstrate initiative .

**Wages:** Start \$8.50 per hour  
Salary adjusts annually depending on experience in this program  
Monday through Friday  
8:15a – 3:00p (option to work 3:00p - 5:30p)

***X-Zone runs from Monday, June 22 to Friday, August 14***

**X-ZONE SITE SUPERVISOR** – *college degree preferred*. Should have experience leading middle school aged children. Individuals must be willing to lead the group on daily trips, mature and dependable and have an enthusiasm for children.

**Wages:** Start \$16.00 per hour  
Salary adjusts annually depending on experience in this program  
Monday through Friday  
8:45a – 3:00p (hours will vary based on trip times)

**X-ZONE COUNSELORS** - *should be a senior in high school or college student*. Should have some experience working with middle school aged children. Individuals should have demonstrated abilities to work with children and a good attitude working with others.

**Wages:** Start \$10.00 per hour  
Salary adjusts annually depending on experience in this program  
Monday through Friday  
8:55a – 3:00p (hours will vary based on trip times)

#### Camp Applicants, please note:

- *Higher consideration is given to applicants able to work the dates needed. If you must take off days to return to college, please note these dates. College leave is acceptable and will not affect the hiring process unless it affects the number of staff available when needed.*
- *Current certifications in First Aid and CPR are mandatory for KidZone Supervisors and the X-Zone Supervisor. It is preferable for other staff members to be certified, but not mandatory. Supervisors and instructors will need to show proof of certification prior to your start date.*
- **Required Orientation for KidZone, and X-Zone TBD**

## LIFEGUARD POSITIONS:

***Season begins, the third Saturday in June (Father's Day weekend) through Labor Day.***

Upper Dublin Township is looking for **qualified individuals** to fill lifeguard positions at the **Upper Dublin Community Pool for the summer season**. Qualified lifeguard candidates are those with **senior lifesaving credentials** that will remain current throughout the season. **WSI's and Lifeguard Trainers** are strongly considered. A manager, assistant manager, and head lifeguard supervise the pool staff. The entire pool staff is under the direction of the Department of Parks & Recreation.

**Wages: Start \$10.00 per hour**  
**Salary adjusts annually depending on experience in this program**  
**Pool hours are 1:00p to 6:00p daily and 1:00p to 8:00p weekends**

**Lifeguard Applicants, please note:**

- **Hours may be reduced during the last three weeks of the season based on staff availability.**
- **Candidates must be available to work a varying schedule of weekdays, weekends, and holidays.**
- **The Manager will post schedules bi-weekly. Time-off is granted as scheduling permits and with adequate notice.**
- **Staff members are scheduled to work at 12:30p to prepare the facility for the 1:00p opening - cleaning rest rooms, cleaning the pool, cleaning up the grounds, etc.**
- **Qualified guards are encouraged to offer private swimming instruction for members of the community during the off-hours.**
- **BONUS INCENTIVES:**
  - **If a newly hired or returning guard recruits a guard, they will receive a \$25 bonus\* per guard who is hired**
  - **If you work a minimum of 250 hrs., you will receive a \$100 bonus\* at the end of the summer**
- **\*Bonus is taxable**
- **UDC Pool is open to and used by the general community. Residents of Philadelphia, private and public day camps and groups also visit the site for daily recreational swims.**

## PARK ATTENDANT POSITIONS:

***The office at Mondauk Common is open from the last Saturday in March (weather permitting) through the Sunday before Thanksgiving***

Upper Dublin Township is looking for 6 to 10 **responsible young people, ages 15 and older**, who are interested in employment as **Mondauk Common Park Attendant**. Park Attendants are **on-site representatives** of the Department of Parks & Recreation at Mondauk Common. While on duty, Park Attendants meet and greet the public using the park, provide pavilion and recreational area set-up services for rental groups, lend out recreational equipment, *maintain the cleanliness of rest rooms* and identify needed repairs to play equipment, picnic tables, ballfields, exercise stations, the walking track, etc.

**Wages: Start \$8.50**  
**Salary adjusts annually depending on experience in this program**  
**Weekdays: 5:00p – Dusk\***  
**Weekends: 9:00a-1:00p, 1:00p-5:00p , 5:00p - Dusk\* (\*7:00p-9:00p, pending time of the year)**

**Park Attendant applicants, please note:**

- **Monthly schedules are issued. Park Attendants are assigned based on their stated availability, proven performance and the nature of groups renting facilities. The opportunity to work double-shifts is possible.**

## ROBBINS PARK SUMMER WORKER POSITIONS:

***Runs the third Monday in June through the third Friday in August (tentative)***

Upper Dublin Township is looking for 4 **responsible young people, ages 14 and older, entering grade 10** who are interested in summer positions at Robbins Park. These individuals do not need previous environmental education experience but **must have a demonstrated ability to handle physical work, an ability to complete assigned tasks independently or in small groups and a willingness to be flexible** regarding tasks assigned and availability to work. Typical work includes, but is not limited to, chipping trails, painting, gardening, trail maintenance, and custodial tasks. Workers may be called upon periodically to assist with supervision of a large group visiting the park. Minimal teaching responsibilities may be assigned. Maintenance Workers are directed and supervised by the RP Caretaker and/or Upper Dublin Township Parks Crew supervisors.

**Wages: Start at \$9.25 per hour**  
**Monday through Friday**  
**30 hours/week – 8:30a-3p (unpaid 30 min. lunch)**

**Robbins Park applicants, please note:**

- **General Workers will be required to purchase and wear sturdy shoes while on site. Attire appropriate for location and type of work is expected. Shirts provided by UDT.**