

UPPER DUBLIN TOWNSHIP  
MONTGOMERY COUNTY, PENNSYLVANIA

FINANCIAL STATEMENTS

DECEMBER 31, 2012

UPPER DUBLIN TOWNSHIP

FINANCIAL STATEMENTS

December 31, 2012

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## INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners  
Upper Dublin Township  
Fort Washington, Pennsylvania

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Upper Dublin Township, Montgomery Township, Pennsylvania as of and for the year ended December 31, 2012, which collectively comprise the basic financial statements of the Township's primary government as listed in the table of contents, and the related notes to the financial statements.

### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### *Auditor's Responsibility*

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## *Opinions*

In addition, in our opinion, the financial statements referred to above present fairly in all material respects, the respective financial position of the governmental activities, and each major fund of Upper Dublin Township, Montgomery Township, Pennsylvania, as of December 31, 2012, and the respective changes in financial position and the respective budgetary comparison for the general and park and recreation funds, thereof for the year ended in conformity with accounting principles generally accepted in the United States of America.

## *Other-Matters*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 5 through 12, the budgetary comparison information on pages 20 through 21, and the historical trend information on page 52 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Upper Dublin Township, Montgomery Township, Pennsylvania's financial statements as a whole. The combining and individual nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the financial statements. The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Bee, Bergvall & Co.*

Bee, Bergvall and Company, P.C.  
Certified Public Accountants

June 11, 2013

TOWNSHIP OF UPPER DUBLIN  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2012

The following discussion and analysis of the Township of Upper Dublin's financial performance provides an overview of the Township's financial condition and activities for the fiscal year ended December 31, 2012. Please read the analysis in conjunction with the Township's financial statements which follow this section.

**FINANCIAL HIGHLIGHTS FOR FISCAL YEAR 2012**

**Government-Wide Financial Statements (Full Accrual)**

- Net position (assets less liabilities) of the Township totaled \$91.2 million at the end of 2012, an increase of \$0.2 million over net position at the end of 2011.
- General taxes and program revenues for the Township amounted to \$26.0 million in 2012 while expenses equaled \$25.8 million.

**Fund Financial Statements (Modified Accrual)**

- At year-end, the Township's total governmental funds reported a fund balance of \$17,115,850, a decrease of \$53,597 below the prior year. The small change in the year end fund balance indicates a stable financial year with governmental fund revenues approximately matching governmental fund expenditures.
- The Township's General Fund reported revenues and other financial sources totaling \$16,881,763 while expenditures and other financial uses totaled \$16,850,017 resulting in an increase in year ending fund balance by \$31,746 from \$2,186,991 in 2011 to \$2,218,737 in 2012.
- In 2012, the Township received a grant in the amount of \$11.83 million from the Pennsylvania Commonwealth Financing Authority. The grant funding will be used to construct two flood retention structures, one within the Rapp Run and one within the Pine Run. Total cost for the two structures is approximately \$15 million. Construction will begin in early 2013 and should be completed by the end of the year.

**OVERVIEW OF THIS ANNUAL REPORT**

Prior to 2003, the primary focus of local government financial statements had been to provide fund type information on a current financial resource basis. This approach was modified in 2003 by the Government Accounting Standards Board (GASB) Statement No. 34, *Basic Financial Statements – and Management Discussion and Analysis – for State and Local Governments* (GASB 34) which established new requirements and a new reporting model for the annual financial reports of state and local governments.

Since 2003, Upper Dublin Township's annual financial report consists of two kinds of financial statements each of which presents a different view of the Township's finances. The first set of financial statements, new since 2003, provides both long-term and short-term information of the Township's overall financial status. The second set of financial statements, which are similar to what has been provided in the past, focus on the individual Township funds and report on the Township's operations in more detail than the government wide statements. The Township's financial statements also include notes to explain information in the financial statements and provide more detailed data.

The statements and notes are followed by required supplementary information that contains data pertaining to the Township's pension plans. In addition to the required elements, the annual report includes other supplementary information to provide details about the Township's various funds.

TOWNSHIP OF UPPER DUBLIN  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2012

**Government Wide Statements**

The government wide statements report on the Township as a whole using accounting methods similar to those used by private sector companies. This analysis begins on page 13. One of the most important questions asked about the Township's finances is, "Is the Township as a whole better off or worse off as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about Upper Dublin Township as a whole and about its activities in a way that helps to answer this question. These statements include all assets and liabilities using the accrual basis of accounting. All of the current year's revenues and expenses are taken into account regardless of when cash is received or disbursed.

These two statements report on the Township's net position and on changes in net position. The Township's net position is the difference between its assets and liabilities and one can use net position as one way to measure the Township's financial health or financial condition. Over time, increases or decreases in the Township's net position are one indicator of whether its financial condition is improving or deteriorating. Other non-financial factors will need to be considered, however, such as changes in the Township's property tax base and the condition of the Township's roads, to assess the overall health of the Township.

In the government-wide financial statements, the Township's activities are divided into two categories:

- Government Activities – Most of the Township's basic services are reported here including police and emergency services, public works, sanitation, code enforcement, parks and recreation, library and general administration. Property taxes, earned income taxes, user fees and state and local grants finance most of these activities.
- Business Type Activities – Since the Township sold its sanitary sewer treatment system in 2002, it no longer reports any business type activities. The recording of the collection of balances due from the activities of the defunct sanitary sewer system is reported as receivables in the Township's General Fund.

**Fund Financial Statements**

The fund financial statements begin on page 16 and provide detailed information about the most significant funds, not the Township as a whole. Some funds are required to be established by State law. Others are established to help control and manage money for particular purposes or to show that the Township is meeting legal responsibilities for using certain taxes, grants or other funds.

Upper Dublin Township has three kinds of funds:

- Governmental Funds – Most of the Township's basic services are reported in government funds, which focus on how money flows into and out of those funds and the balances left at year end that are available for spending. These funds are reported using an accounting method called modified accrual accounting which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the Township's general government operations and the basic services it provides. Governmental fund information helps to determine whether there are more or fewer financial resources that can be spent in the near future to finance the Township's programs. Because this information does not encompass the additional long-term focus of the government-wide statements, additional information is provided at the bottom of the governmental funds statement that explains the relationship (or differences) between them.
- Proprietary Funds – Services for which the Township charges customers a fee are generally reported in proprietary funds. Proprietary funds, like the government-wide statements, provide both long and short-term financial information. The Township uses an internal service fund to account for the financing of goods and services provided by the Fleet and Facilities department to other departments of the Township.

TOWNSHIP OF UPPER DUBLIN  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2012

Fiduciary Funds – The Township is the trustee, or *fiduciary*, for its employees' pension plans. It is also responsible for other assets that, because of a trust arrangement, can be used only for the trust beneficiaries. The Township is responsible for ensuring that the assets reported in these funds are used for their intended purposes. All of the Township's fiduciary activities are reported in a separate statement of fiduciary net position and a statement of changes in the fiduciary net position. These activities are excluded from the Township's government-wide financial statements because the Township cannot use these assets to finance its operations. The Township's private purpose trust funds – Cheston Trust, Dannenberg Trust, Bauman Trust, Kayser Memorial Scholarship, North Hills Scholarship, Police Life Insurance Fund and DARE Fund – are reported in this manner.

**THE TOWNSHIP AS A WHOLE**

The following table reflects the condensed statement of net position:

**Table 1**  
**Statement of Net Position – December 31, 2012**  
**(in thousands)**

	Governmental Activities	
	2012	2011
Current and other assets	\$ 19,128	\$ 19,582
Capital assets	101,216	101,783
Total Assets	120,344	121,365
Long term liabilities	25,985	27,444
Other liabilities	3,176	2,947
Total Liabilities	29,161	30,391
Deferred inflows of resources	5	-
Net Position		
Invested in capital assets, net of debt	74,214	73,511
Restricted	2,797	1,519
Unrestricted	14,167	15,944
Total Net Position	\$ 91,178	\$ 90,974

For more detailed information see the Statement of Net Position on page 13.

Net position may serve over time as a useful indicator of a government's financial position. For 2012, Upper Dublin Township's assets exceeded liabilities by \$91.178 million. The largest portion of the Township's net position reflects its investment in capital assets (e.g. land, buildings, infrastructure and equipment), less the outstanding debt to acquire these assets. The restricted net position portion represents resources that are subject to external restrictions on how they may be used; restricted net position is also reported net of the related outstanding debt. The unrestricted net position for governmental activities is the portion of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation or other legal requirements.

TOWNSHIP OF UPPER DUBLIN  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2012

Operations compared to the prior year are detailed below. 2012 revenues were 6.1% above 2011 revenues primarily due to increases in real estate tax revenues and additional grants and contributions. There was a corresponding 8.5% expense increase in 2012 compared to 2011.

Operations compared to budget are noted in detail on page 20. For the General Fund, actual expenditures were lower than budgeted by 2.3 % due to lower than budgeted public works leaf collection and snow removal costs. Revenues exceeded budget by 2.1% primarily due to better than expected earned income tax revenues and a one-time receipt of grant funding related to Hurricane Irene and Tropical Storm Lee expenses.

The following table shows the revenue and expenses of the governmental activities:

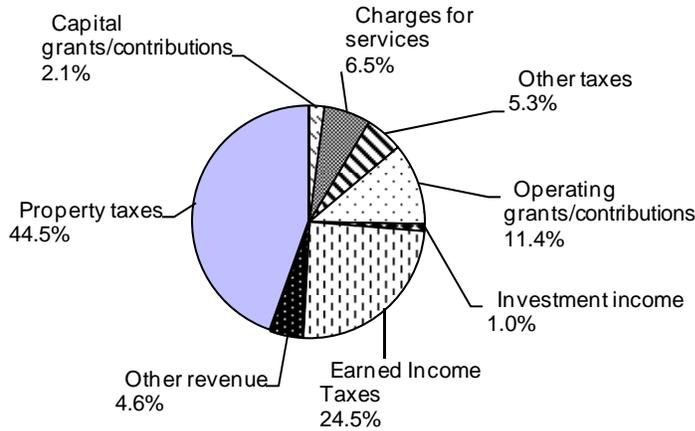
**Table 2**  
**Changes in Net Position – 2012**  
(in thousands)

	Governmental Activities	
	2012	2011
<b>REVENUES</b>		
Program revenues:		
Charges for services	\$ 1,686	\$ 1,860
Operating grants and contributions	2,972	2,231
Capital grants and contributions	544	509
General revenues:		
Property taxes	11,582	10,855
Other taxes	7,755	7,789
Grants and contributions not restricted to specific programs	47	51
Investment income	264	259
Miscellaneous	1,020	1,045
Gain on sale of capital assets	136	(94)
Total Revenues	26,006	24,505
<b>EXPENSES</b>		
Administration	3,834	4,364
Licenses and permits	585	573
Police and emergency service	8,594	6,225
Sanitation and recycling	2,222	2,402
Public works	5,153	5,395
Library	1,059	941
Parks and recreation	2,179	2,424
Community Reinvestment	984	338
Open space	51	65
Debt service	1,141	1,051
Total Expenses	25,802	23,778
Change in Net Assets	204	727
Net Position - Beginning	90,974	90,247
Net Position - Ending	\$ 91,178	\$ 90,974

**TOWNSHIP OF UPPER DUBLIN  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2012**

For the fiscal year ended December 31, 2012, revenues for governmental activities totaled \$26.0 million, an increase of \$1.5 million above 2011. Sources of revenue for the fiscal year 2012 are comprised of the following items:

**Governmental Activities - Revenues by Source  
for the Year Ended December 31, 2012**

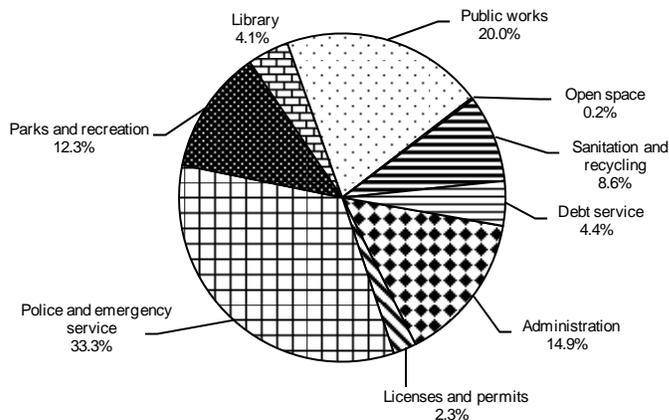


Property taxes remain the Township's largest revenue source at \$11.6 million (44.5% of total revenues). The Township's assessed value of real property exceeded \$2.2 billion. The Township's second largest revenue source, the earned income tax, totaled \$6.4 million (24.5%) while the property transfer tax generated \$.5 million (2.0%) and the local services tax generated \$.85 million (3.3%). Other sources of general revenues include investment income (\$.3 million) and other income (\$1.0 million).

Revenues received in fiscal 2012 to fund specific Township programs totaled \$5.2 million. This included \$1.7 million (6.5% of total revenues) for direct charges for Township services and \$3.5 million (13.5%) from operating and capital program grants and contributions.

For the 2012 fiscal year, expenses for government activities totaled \$25.8 million, an increase of \$2.0 million above 2011 expenses.

**Governmental Activities - Expenses by Function  
for the Year Ended December 31, 2012**



**TOWNSHIP OF UPPER DUBLIN  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2012**

As the chart above indicates, the largest program expense is for police and emergency services activities at \$8.6 million (33.3% of total expenses). Public works activity is the Township's second largest program with expenses of \$5.2 million (20.0%). General administration is the third largest program expense at \$3.8 million (14.9%).

The change in net position reflects the difference between total revenues and total expenses. For governmental activities in fiscal 2012, revenues (\$26.006 million) exceeded expenses (\$25.802 million) by \$.204 million resulting in an increase in net position by that amount. The year ended with net position for governmental activities totaling \$91.2 million.

**THE TOWNSHIP'S FUNDS**

At the end of fiscal 2012, the Township's governmental funds (as presented in the balance sheet on page 16) reported a combined fund balance of \$17.1 million, a decrease of \$0.1 million from 2011.

The Township's Community Reinvestment Fund holds a majority (\$12.0 million) of the total fund balance. These funds represent the balance of \$15 million in net proceeds generated from the Township's sale of its sanitary sewer system in 2002. The fund balance has been periodically drawn down to finance a series of land purchases. Interest earnings generated through the investment of the net proceeds are used to fund current and future infrastructure projects and capital equipment purchases.

The Township's 2012 General Fund unassigned fund balance remained at the 2011 year end level of \$2.2 million. Fire capital reserves (\$0.8 million), reserves for other capital projects (\$1.1 million), reserves for future debt service payments (\$.6 million) and special revenue fund balances (\$.4 million) make up the remainder of the Township's governmental fund balances.

**Capital Assets**

At the end of 2012, the Township had \$101.2 million invested in a broad range of capital assets, including roads, bridges, storm sewers, street lights, land, rolling stock, buildings and equipment. This amount represents a net decrease of \$0.6 million below last year after recording additions, deductions and accumulated depreciation for the year. The majority of the net decrease was the result of accumulated depreciation costs.

The following table summarizes the change in Capital Assets. More detail is provided on pages 40-41 of the Notes.

**Table 3  
Changes in Capital Assets – Governmental Funds  
(in thousands)**

	Beginning Balance <u>1/1/12</u>	Net Additions/ Deletions	Ending Balance <u>12/31/12</u>
<b>Non-Depreciable Assets</b>			
Land	\$ 17,806	\$ -	\$ 17,806
Construction in progress	9,074	(345)	8,729
<b>Other Capital Assets</b>			
Buildings and improvements	17,887	89	17,976
Machinery, vehicles and equipment	9,570	186	9,756
Library materials	1,535	(7)	1,528
Infrastructure	84,602	1,593	86,195
Accumulated depreciation on capital assets	<u>(38,690)</u>	<u>(2,084)</u>	<u>(40,774)</u>
<b>Totals</b>	<u>\$ 101,784</u>	<u>\$ (568)</u>	<u>\$ 101,216</u>

**TOWNSHIP OF UPPER DUBLIN  
MANAGEMENT’S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2012**

The Upper Dublin Township Board of Commissioners continues to place significant resources to the area of capital improvements. In 2012, the Township continued to fund the construction of a trail and greenway network throughout the Township with the completion of a fifth segment of the network. Additional segments are planned for future construction. Construction also was completed on the new fire house in 2012.

This year’s major capital improvements/additions include:

Buildings, equipment and technology	\$ 1,042,000
Roads, curbing and infrastructure	844,000
Storm water management projects	1,370,000
Rolling stock	574,000
Park equipment and park improvements	64,000
Land acquisitions and trail construction	51,000

**Debt**

The Commonwealth of Pennsylvania sets the borrowing limit, called the “Borrowing Base”, of the Township through the State Local Government Unit Debt Act. The Township’s “Borrowing Base”, as calculated using the annual arithmetic average of total revenue (as defined in the Debt Act) for the three most recent full fiscal years, is in excess of \$60 million. At the end of 2012, the Township’s level of non-electoral outstanding debt, \$24,293,000, was well below its “Borrowing Base” capacity.

In 2010, Moody’s Investor Services credit rating agency upgraded Upper Dublin Township’s bond credit rating from Aa3 to Aa2. The rating agency cited the Township’s growing tax base, adequate reserve levels and a below average direct debt burden as reasons for the credit rating upgrade.

In 2008, the residents of Upper Dublin Township approved a referendum authorizing the Township to issue up to \$30 million in electoral debt for the purpose of financing the acquisition of land within the Township for the preservation and conservation of undeveloped open space. As of December 31, 2012, \$2,940,000 of electoral debt has been issued with \$2,780,000 outstanding. Electoral debt is not subject to the debt limits established by the Township’s “borrowing base”.

The following is a summary of the Township’s outstanding long-term debt as of December 31, 2012:

**Table 4  
Outstanding Debt at December 31, 2012**

<u>Year of Issue</u>	<u>Amount of Original Issue</u>	<u>Average Interest Rate</u>	<u>Final Maturity</u>	<u>Balance 1/1/2012</u>	<u>Principal Payments</u>	<u>Interest Payments</u>	<u>Balance 12/31/2012</u>
1998	\$ 5,500,000	4.596%	2018	\$ 2,516,000	\$ 312,000	\$ 119,205	\$ 2,204,000
2008	8,676,000	4.088%	2028	8,339,000	350,000	333,744	7,989,000
2010	11,855,000	3.980%	2035	11,550,000	320,000	436,890	11,230,000
2011	5,860,000	2.484%	2021	5,860,000	210,000	91,142	5,650,000
				<u>\$ 28,265,000</u>	<u>\$ 1,192,000</u>	<u>\$ 980,981</u>	<u>\$ 27,073,000</u>

TOWNSHIP OF UPPER DUBLIN  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
DECEMBER 31, 2012

**ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS**

The elected officials of Upper Dublin Township consider many factors when establishing budget appropriations, tax rates and fee schedules. One of the most important factors currently facing the Board of Commissioners is the reduction in earned income tax revenues flowing into the Township.

In 2001, the Township began facing a situation of significantly reduced revenues from the earned income tax as more municipalities in the area adopted their own earned income tax ordinance. This reduces tax revenues to Upper Dublin Township because earned income taxes received from non-residents employed in the Township must be turned over to the non-residents' home municipality. Earned income tax revenue derived from non-residents peaked at \$2.8 million in 2000. As other municipalities have passed their own earned income tax, the non-resident tax revenue is estimated to reduce to \$1.5 million in 2013. Recognizing that the level of earned income tax revenue would be decreasing in future years, the Board of Commissioners and Township staff began developing a Solid Waste Automation Plan as one method to reduce expenses. The transition to fully automated trash collection began in 2002. Through a reduction in staffing levels, the need for fewer trash trucks, a reduction in injuries to Township employees and a reduction in the volume of solid waste, the annual savings generated by the automated solid waste program is approximately \$400,000. The Plan was amended in 2011 by adding the provision that all townhome developments comply with the automated waste collection requirements generating a projected additional annual cost savings of approximately \$150,000.

To further offset the loss of earned income tax revenues, the Board of Commissioners enacted an Emergency and Municipal Services Tax (EMST) in 2006. The tax, renamed the Local Services Tax in 2008, is a \$52 tax imposed on all persons employed in Upper Dublin Township whether they are a resident or non-resident and is estimated to generate \$825,000 in 2013.

In 2009, the Township appointed an Economic Development Coordinator whose primary challenge is to obtain the necessary resources to implement storm water and infrastructure improvements in and around the Fort Washington Office Park. In January 2012, the Township successfully obtained an \$11.83 million H2O grant from the state Commonwealth Financing Authority for the construction of two flood retarding structures, one within the Rapp Run and one within the Pine Run. Construction of the two structures is expected to significantly reduce flooding in the Fort Washington Office Park. Construction began in early 2013 and should be completed by the end of 2013.

In 2013, the Board of Commissioners will be authorizing the issuance of approximately \$6.4 million in municipal bonds to fund stormwater projects throughout the Township. Construction of the two flood retarding structures is expected to cost \$15 million. Grant funding will cover \$11.83 million with the bond proceeds covering the balance. The remainder of the bond proceeds (about \$3 million) will fund various neighborhood stormwater projects throughout the Township.

Although the Township's fiscal health has not been significantly damaged by the current national economic downturn, the Township elected officials and staff are closely monitoring the budgetary impact of the economic crisis. Measures taken by the Board of Commissioners to minimize the fiscal impact include reducing the Township's full-time staffing level by three employees, placing a temporary hiring freeze on most positions that become vacant and deferring some capital improvement projects.

**CONTACTING THE TOWNSHIP'S FINANCIAL MANAGEMENT**

This financial report is designed to provide Upper Dublin Township's citizens, taxpayers, customers, investors and creditors with a general overview of the Township's finances and to show the Township's accountability for the money it receives. Questions concerning this report or requests for additional financial information can be directed to the Finance Department of Upper Dublin Township, 801 Loch Alsh Avenue, Fort Washington, PA 19034 or visit our website at [www.upperdublin.net](http://www.upperdublin.net).

UPPER DUBLIN TOWNSHIP

STATEMENT OF NET POSITION

December 31, 2012

	<u>Primary Government</u>	<u>Component Unit</u>
	<u>Governmental</u>	<u>Fire</u>
	<u>Activities</u>	<u>Company</u>
<u>ASSETS</u>		
Cash and cash equivalents	\$ 15,773,286	\$ 77,334
Investments	1,963,609	53,361
Receivables	1,261,932	-
Net pension asset	128,726	-
Land	17,806,301	-
Construction in progress	8,728,951	-
Other capital assets (net of accumulated depreciation)	74,680,719	-
Total Assets	<u>120,343,524</u>	<u>130,695</u>
<u>LIABILITIES</u>		
Accounts payable and other current liabilities	1,354,063	-
Accrued interest payable	218,173	-
Taxes held in escrow	137,316	-
Non-current liabilities:		
Due within one year	1,466,000	-
Due after one year	25,984,633	-
Total Liabilities	<u>29,160,185</u>	<u>-</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>		
Unearned revenue	5,267	-
<u>NET POSITION</u>		
Invested in capital assets, net of related debt	74,213,934	-
Restricted for:		
Fire capital	715,281	-
Library	5,848	-
Park and recreation	166,118	-
Stormwater management	584,011	-
Economic development	460,195	-
Debt service	572,468	-
Open space	292,957	-
Unrestricted	<u>14,167,260</u>	<u>130,695</u>
Total Net Position	<u>\$ 91,178,072</u>	<u>\$ 130,695</u>

The notes to the financial statements are an integral part of this statement.

UPPER DUBLIN TOWNSHIP

STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2012

		<u>Program Revenues</u>		
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>
Primary Government				
Governmental Activities:				
Administrative	\$ 3,834,229	\$ 24,864	\$ 571,952	\$ -
Licenses and Permits	585,079	533,051	-	-
Police and Emergency Services	8,594,557	348,911	256,288	-
Sanitation and Recycling	2,222,327	83,287	250,744	-
Public Works	5,152,547	154,915	1,761,900	269,643
Library	1,058,896	39,886	88,225	-
Park and Recreation	2,178,658	500,823	42,959	-
Community Reinvestment	984,392	-	-	-
Open Space	50,849	-	-	274,707
Debt Service	1,140,866	-	-	-
Total Governmental Activities	<u>25,802,400</u>	<u>1,685,737</u>	<u>2,972,068</u>	<u>544,350</u>
Component Unit:				
Fire Company	<u>\$ 380,039</u>	<u>\$ 16,200</u>	<u>\$ 59,735</u>	<u>\$ -</u>
General Revenues				
Taxes:				
Real Estate				
Transfer				
Earned Income				
Local Services				
Grants and Contributions not				
Restricted to Specific Programs				
Investment Earnings				
Miscellaneous				
Gain on Sale of Capital Assets				
Transfers				
Total General Revenues and Transfers				
Change in Net Position				
Net Position - Beginning				
Net Position - Ending				

Net (Expense) Revenue and Changes in Net Position			
<u>Primary Government</u>		<u>Component Unit</u>	
Governmental		Fire	
Activities	Total	Company	
\$ (3,237,413)	\$ (3,237,413)	\$ -	
(52,028)	(52,028)	-	
(7,989,358)	(7,989,358)	-	
(1,888,296)	(1,888,296)	-	
(2,966,089)	(2,966,089)	-	
(930,785)	(930,785)	-	
(1,634,876)	(1,634,876)	-	
(984,392)	(984,392)	-	
223,858	223,858	-	
(1,140,866)	(1,140,866)	-	
<u>(20,600,245)</u>	<u>(20,600,245)</u>	<u>-</u>	
-	-	(304,104)	
11,581,869	11,581,869	261,000	
525,246	525,246	-	
6,382,861	6,382,861	-	
846,717	846,717	-	
46,969	46,969	30,698	
264,492	264,492	2,806	
1,019,619	1,019,619	14,897	
135,918	135,918	-	
-	-	-	
<u>20,803,691</u>	<u>20,803,691</u>	<u>309,401</u>	
203,446	203,446	5,297	
<u>90,974,626</u>	<u>90,974,626</u>	<u>125,398</u>	
<u>\$ 91,178,072</u>	<u>\$ 91,178,072</u>	<u>\$ 130,695</u>	

The notes to the financial statements are an integral part of this statement.

UPPER DUBLIN TOWNSHIP

BALANCE SHEET  
GOVERNMENTAL FUNDS

December 31, 2012

	<u>General</u>	<u>Community Reinvestment</u>	<u>Park &amp; Recreation</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<u>ASSETS</u>					
Assets					
Cash and cash equivalents	\$ 334,360	\$ 11,947,482	\$ 241,581	\$ 3,017,166	\$ 15,540,589
Investments	1,963,609	-	-	-	1,963,609
Receivables	925,157	59,307	15,856	130,783	1,131,103
	<u>\$3,223,126</u>	<u>\$ 12,006,789</u>	<u>\$ 257,437</u>	<u>\$ 3,147,949</u>	<u>\$ 18,635,301</u>
<u>LIABILITIES AND FUND BALANCES</u>					
Liabilities					
Accounts payable and accrued wages	\$ 867,192	\$ -	\$ 85,998	\$ 423,678	\$ 1,376,868
Restricted Liabilities					
Taxes held in escrow	137,197	-	54	65	137,316
	<u>1,004,389</u>	<u>-</u>	<u>86,052</u>	<u>423,743</u>	<u>1,514,184</u>
<u>DEFERRED INFLOWS OF RESOURCES</u>					
Unavailable revenue - fees	-	-	5,267	-	5,267
Fund Balances					
Restricted for					
Public safety	-	-	-	715,281	715,281
Culture and recreation	-	-	166,118	-	166,118
Debt service	-	-	-	572,468	572,468
Assigned for					
Capital projects	-	12,006,789	-	970,414	12,977,203
Economic Development	-	-	-	460,195	460,195
Library	-	-	-	5,848	5,848
Unassigned	2,218,737	-	-	-	2,218,737
Total Fund Balances	<u>2,218,737</u>	<u>12,006,789</u>	<u>166,118</u>	<u>2,724,206</u>	<u>17,115,850</u>
	<u>\$3,223,126</u>	<u>\$ 12,006,789</u>	<u>\$ 257,437</u>	<u>\$ 3,147,949</u>	<u>\$ 18,635,301</u>
<u>TOTAL LIABILITIES AND FUND BALANCES</u>					

The notes to the financial statements are an integral part of this statement

UPPER DUBLIN TOWNSHIP

RECONCILIATION OF THE BALANCE SHEET FOR GOVERNMENTAL FUNDS TO THE  
STATEMENT OF NET POSITION

For the Year Ended December 31, 2012

Amounts reported for governmental activities in the statement of net position (page 13)  
are different because:

Total fund balances--total governmental funds (page 16). \$ 17,115,850

Capital assets used in governmental activities are not financial resources  
and, therefore, are reported in the funds.

Cost of capital assets	\$ 141,989,421	
Accumulated depreciation	<u>(40,773,450)</u>	101,215,971

Net assets of the pension fund will be amortized over the long term  
and are reported in the statement of net assets 128,726

Because the focus of governmental funds is on short-term financing,  
some assets will not be available to pay for current-period expenditures.  
Those assets (for example, receivables) are offset by deferred revenues  
in the governmental funds and thus are not included in fund balance.

130,829

Internal service funds.

255,501

Long term liabilities, including bonds payable, are not due and payable  
in the current period and therefore are not reported in the funds.

Notes payable	(27,073,000)	
Net OPEB Obligation	(308,209)	
Unamortized issuance discounts	70,963	
Interest payable	(218,173)	
Compensated absences	<u>(140,386)</u>	<u>(27,668,805)</u>

Net position of governmental activities (page 13). \$ 91,178,072

UPPER DUBLIN TOWNSHIP

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS

For the Year Ended December 31, 2012

	<u>General</u>	<u>Community Reinvestment</u>	<u>Park &amp; Recreation</u>	<u>Other Governmental Funds</u>	<u>Total Governmental Funds</u>
<b>Revenues</b>					
Taxes:					
Property	\$ 5,686,647	\$ 302	\$ 1,410,235	\$ 4,487,441	\$ 11,584,625
Transfer	525,246	-	-	-	525,246
Earned income tax	6,382,861	-	-	-	6,382,861
Local services tax	846,717	-	-	-	846,717
Fees, licenses and permits	531,456	-	-	-	531,456
Investment income and rent	297,170	246,115	1,245	4,627	549,157
Grants	1,054,430	-	50,066	2,114,070	3,218,566
Fines and forfeitures	85,076	-	-	-	85,076
Program revenues	968,913	-	500,823	39,886	1,509,622
Other	120,096	-	42,959	433,539	596,594
Total Revenues	<u>16,498,612</u>	<u>246,417</u>	<u>2,005,328</u>	<u>7,079,563</u>	<u>25,829,920</u>
<b>Expenditures</b>					
Current:					
General government	2,682,720	-	-	842,837	3,525,557
Public safety	7,371,026	-	-	464,001	7,835,027
Sanitation and recycling	2,372,418	-	-	-	2,372,418
Highways and roads	3,353,920	-	-	-	3,353,920
Culture and recreation	-	-	1,992,588	1,020,448	3,013,036
Miscellaneous	1,009,933	141,555	-	5,410	1,156,898
Debt service:					
Principal	-	-	-	1,192,000	1,192,000
Interest	-	-	-	977,409	977,409
Capital projects	-	-	-	2,610,407	2,610,407
Total Expenditures	<u>16,790,017</u>	<u>141,555</u>	<u>1,992,588</u>	<u>7,112,512</u>	<u>26,036,672</u>
<b>Excess (Deficiency) of Revenues</b>					
Over Expenditures	<u>(291,405)</u>	<u>104,862</u>	<u>12,740</u>	<u>(32,949)</u>	<u>(206,752)</u>
<b>Other Financing Sources (Uses)</b>					
Refunded bonds issued	-	-	-	-	-
Proceeds from sale of fixed assets	183,151	-	-	-	183,151
Operating transfers in	200,000	-	-	1,683,947	1,883,947
Operating transfers out	<u>(60,000)</u>	<u>(200,000)</u>	<u>-</u>	<u>(1,653,943)</u>	<u>(1,913,943)</u>
Total Other Financing Sources (Uses)	<u>323,151</u>	<u>(200,000)</u>	<u>-</u>	<u>30,004</u>	<u>153,155</u>
Net Change In Fund Balances	31,746	(95,138)	12,740	(2,945)	(53,597)
Fund Balance - Beginning	<u>2,186,991</u>	<u>12,101,927</u>	<u>153,378</u>	<u>2,727,151</u>	<u>17,169,447</u>
Fund Balance - Ending	<u>\$ 2,218,737</u>	<u>\$ 12,006,789</u>	<u>\$ 166,118</u>	<u>\$ 2,724,206</u>	<u>\$ 17,115,850</u>

The notes to the financial statements are an integral part of this statement

UPPER DUBLIN TOWNSHIP

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES, AND  
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE  
STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2012

Amounts reported for governmental activities in the statement of activities (page 14-15)  
are different because:

Net change in fund balances--total governmental funds (page 18). \$ (53,597)

Governmental funds report capital outlays as expenditures. However, in  
the statement of activities the cost of those assets is allocated over their  
estimated useful lives and reported as depreciation expense.

Capital outlay	2,130,735	
Depreciation expense	<u>(2,651,750)</u>	(521,015)

The effect of sales of capital assets is to decrease net assets. (47,233)

Revenues in the statement of activities that do not provide current  
financial resources are not reported as revenues in the funds. (2,756)

Revenues in the statement of activities that do not provide current  
financial resources are not reported as revenues in the funds. (10,369)

Bond issuance cost is recorded as an expenditure in the fund statements but  
recorded as an asset and amortized over the life of the bond in the statement  
of net assets. This is the amount by which the bond issuance costs exceed  
amortization for the period. (145,583)

The issuance of long-term debt (e.g. bonds, leases) provides current financial  
resources to governmental funds, while the repayment of the principal of  
long-term debt consumes the current financial resources of governmental  
funds. Neither transaction, however, has any effect on net assets. This  
amount is the net effect of these differences in the treatment of long-term  
debt and related items.

New bond issue	-	
Repayment of debt	1,192,000	
Net OPEB obligation	(93,968)	
Repayment of leases	<u>7,747</u>	1,105,779

Some expenses reported in the statement of activities do not require the use  
of current financial resources and, therefore, are not reported as expenditures  
in governmental funds.

Interest expense	<u>(12,464)</u>	(12,464)
------------------	-----------------	----------

The internal service fund is used to charge the cost of self insurance for  
workers compensation to individual funds.

The net expense of certain activities of the internal service fund is reported  
with governmental activities. (109,316)

Change in net position of governmental activities (page 14-15). \$ 203,446

The notes to the financial statements are an integral part of this statement

UPPER DUBLIN TOWNSHIP

GENERAL FUND

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES  
- BUDGET AND ACTUAL

For the Year Ended December 31, 2012

	GENERAL FUND			Variance with Final Budget - Over (Under)
	Budgeted Amounts		ACTUAL	
	Original	Final		
Revenues				
Taxes	\$ 13,310,560	\$ 13,310,560	\$ 13,441,471	\$ 130,911
Licenses and permits	510,000	510,000	531,456	21,456
Interest and rent	304,000	304,000	297,170	(6,830)
Intergovernmental revenues	923,303	923,303	1,054,430	131,127
Fines and forfeits	102,000	102,000	85,076	(16,924)
Program revenues	962,000	962,000	968,913	6,913
Miscellaneous revenues	48,500	48,500	120,096	71,596
Total Revenues	<u>16,160,363</u>	<u>16,160,363</u>	<u>16,498,612</u>	<u>338,249</u>
Expenditures				
Current:				
General government	2,518,474	2,518,474	2,682,720	164,246
Public safety	7,230,587	7,230,587	7,371,026	140,439
Sanitation and recycling	2,314,200	2,314,200	2,372,418	58,218
Highways and roads	3,616,471	3,616,471	3,353,920	(262,551)
Miscellaneous	1,492,301	1,492,301	1,009,933	(482,368)
Total Expenditures	<u>17,172,033</u>	<u>17,172,033</u>	<u>16,790,017</u>	<u>(382,016)</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(1,011,670)</u>	<u>(1,011,670)</u>	<u>(291,405)</u>	<u>720,265</u>
Other Financing Sources (Uses)				
Proceeds from sale of fixed assets	-	-	183,151	183,151
Operating transfers in	200,000	200,000	200,000	-
Operating transfers out	-	-	(60,000)	(60,000)
Total Other Financing Sources (Uses)	<u>200,000</u>	<u>200,000</u>	<u>323,151</u>	<u>123,151</u>
Net Change In Fund Balance	<u>(811,670)</u>	<u>(811,670)</u>	<u>31,746</u>	843,416
Fund Balance, Beginning	<u>2,186,991</u>	<u>2,186,991</u>	<u>2,186,991</u>	
Fund Balance, Ending	<u>\$ 1,375,321</u>	<u>\$ 1,375,321</u>	<u>\$ 2,218,737</u>	

The notes to the financial statements are an integral part of this statement

UPPER DUBLIN TOWNSHIP

PARK & RECREATION FUND

STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES – BUDGET TO ACTUAL

For the Year Ended December 31, 2012

	<u>PARK &amp; RECREATION FUND</u>			Variance with Final Budget - Over (Under)
	<u>Budgeted Amounts</u>		<u>ACTUAL</u>	
	<u>Original</u>	<u>Final</u>		
Revenues				
Property taxes	\$ 1,395,221	\$ 1,395,221	\$ 1,410,235	\$ 15,014
Interest	2,000	2,000	1,245	(755)
Grants	47,460	47,460	50,066	2,606
Program revenues	422,212	422,212	500,823	78,611
Other	41,220	41,220	42,959	1,739
Total Revenues	<u>1,908,113</u>	<u>1,908,113</u>	<u>2,005,328</u>	<u>97,215</u>
Expenditures				
Culture and recreation	<u>2,022,854</u>	<u>2,022,854</u>	<u>1,992,588</u>	<u>(30,266)</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>(114,741)</u>	<u>(114,741)</u>	<u>12,740</u>	<u>127,481</u>
Net Change in Fund Balance	<u>(114,741)</u>	<u>(114,741)</u>	<u>12,740</u>	<u>127,481</u>
Fund Balance - Beginning	<u>153,378</u>	<u>153,378</u>	<u>153,378</u>	
Fund Balance - Ending	<u>\$ 38,637</u>	<u>\$ 38,637</u>	<u>\$ 166,118</u>	

The notes to the financial statement are an integral part of this statement.

UPPER DUBLIN TOWNSHIP

STATEMENT OF NET POSITION  
PROPRIETARY FUNDS

December 31, 2012

	<u>Governmental Activities</u>
	<u>Internal Service</u>
<u>ASSETS</u>	
Current Assets	
Cash	\$ 232,696
Total Current Assets	<u>232,696</u>
Noncurrent Assets	
Capital Assets:	
Equipment/vehicles	8,779,988
Less accumulated depreciation	<u>(4,732,892)</u>
Total Capital Assets (net of accumulated depreciation)	<u>4,047,096</u>
Total Noncurrent Assets	<u>4,047,096</u>
Total Assets	<u>\$ 4,279,792</u>
 <u>LIABILITIES</u>	
Current Liabilities	
Accounts payable and accrued wages	\$ 117,551
Total Current Liabilities	<u>117,551</u>
Total Liabilities	<u>117,551</u>
 <u>NET ASSETS</u>	
Unrestricted	<u>4,162,241</u>
Total Net Assets	<u>\$ 4,162,241</u>

The notes to the financial statements are an integral part of this statement

UPPER DUBLIN TOWNSHIP

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET POSITION –  
PROPRIETARY FUNDS

For the Year Ended December 31, 2012

	<u>Governmental Activities</u>
	<u>Internal Service</u>
Operating Revenues	
Charges for services	\$ 1,710,420
Intergovernmental revenues	21,457
Total Operating Revenues	<u>1,731,877</u>
Operating Expenses	
Motor pool	1,352,765
Depreciation	716,249
Total Operating Expenses	<u>2,069,014</u>
Operating Income (Loss)	<u>(337,137)</u>
Nonoperating Revenues (Expense)	
Proceeds from the sale of assets	19,048
Insurance claim settlements	21,307
Total Nonoperating Revenues (Expense)	<u>40,355</u>
Net Income Before Other Financing Sources (Uses)	<u>(296,782)</u>
Other Financing Sources (Uses)	
Interfund transfers in	29,996
Total Other Financing Sources (Uses)	<u>29,996</u>
Change in Net Assets	(266,786)
Net Assets - Beginning	<u>4,429,027</u>
Net Assets - Ending	<u>\$ 4,162,241</u>

The notes to the financial statements are an integral part of this statement

UPPER DUBLIN TOWNSHIP

STATEMENT OF CASH FLOWS  
PROPRIETARY FUNDS

For the Year Ended December 31, 2012

	<u>Governmental</u> <u>Activities</u>
	<u>Internal</u> <u>Service</u>
Cash flows from operating activities	
Cash received from customers	\$ 1,731,877
Cash paid to employees	(334,444)
Cash paid to suppliers	(800,207)
Cash paid for employee benefits	<u>(185,339)</u>
Net cash provided by (used in) operating activities	<u>411,887</u>
Cash flows from capital and related financing activities	
Proceeds from the sale of property, plant and equipment, net	58,512
Purchase of property, plant and equipment	(568,249)
Insurance settlements	<u>21,307</u>
Net cash used in capital and related financing activities	<u>(488,430)</u>
Net increase (decrease) in cash and cash equivalents	(76,543)
Beginning cash and cash equivalents	<u>309,239</u>
Ending cash and cash equivalents	<u>\$ 232,696</u>
Reconciliation of Net Operating Income (Loss) to Net Cash Provided By (Used In) Operating Activities	
Net operating income (loss)	<u>\$ (337,137)</u>
Adjustments to reconcile net operating income (loss) to net cash provided by (used in) operating activities	
Depreciation and amortization	716,248
Changes in assets and liabilities:	
(Increase) decrease in receivables	-
Increase (decrease) in payables	32,908
Increase (decrease) in accrued wages	<u>(132)</u>
Net adjustments	<u>749,024</u>
Cash provided by (used in) operating activities	<u>\$ 411,887</u>

The notes to the financial statements are an integral part of this statement

UPPER DUBLIN TOWNSHIP

STATEMENT OF FIDUCIARY NET POSITION  
FIDUCIARY FUNDS

December 31, 2012

	Pension & Other Employee Benefit Trust Funds	Private - Purpose Trust Funds	Agency Funds	Total Fiduciary Funds
<u>ASSETS</u>				
Current Assets				
Cash	\$ 1,404,103	\$ 324,347	\$ 549,215	\$ 2,277,665
Investments				
Mutual funds	<u>23,366,982</u>	<u>-</u>	<u>-</u>	<u>23,366,982</u>
Total Current Assets	<u>24,771,085</u>	<u>324,347</u>	<u>549,215</u>	<u>25,644,647</u>
 <u>LIABILITIES</u>				
Accounts payable	-	-	142,055	142,055
Escrow payable	<u>-</u>	<u>-</u>	<u>407,160</u>	<u>407,160</u>
Total Liabilities	<u>-</u>	<u>-</u>	<u>549,215</u>	<u>549,215</u>
 <u>NET POSITION</u>				
Held in trust for pension benefits and other purposes	<u>\$ 24,771,085</u>	<u>\$ 324,347</u>	<u>\$ -</u>	<u>\$ 25,095,432</u>

The notes to the financial statements are an integral part of this statement

UPPER DUBLIN TOWNSHIP

STATEMENT OF CHANGES IN FIDUCIARY NET POSITION  
FIDUCIARY FUNDS

For the Year Ended December 31, 2012

	Pension & Other Employee Benefit Trust <u>Funds</u>	Private - Purpose Trust <u>Funds</u>	Total Fiduciary <u>Funds</u>
Additions			
Contributions			
Member contributions	\$ 237,100	\$ -	\$ 237,100
Employer contributions	249,647	-	249,647
State contributions	590,058	-	590,058
Other contributions/additions	<u>74,818</u>	<u>5,070</u>	<u>79,888</u>
Total Contributions	<u>1,151,623</u>	<u>5,070</u>	<u>1,156,693</u>
Investment Earnings			
Net appreciation (depreciation) in fair value of investments	2,253,253	-	2,253,253
Investment income	<u>669,398</u>	<u>1,423</u>	<u>670,821</u>
Total Investment Earnings	<u>2,922,651</u>	<u>1,423</u>	<u>2,924,074</u>
Total Additions	<u>4,074,274</u>	<u>6,493</u>	<u>4,080,767</u>
Deductions			
Benefits	1,741,795	-	1,741,795
Miscellaneous expense	97,952	16,362	114,314
Actuary fees	<u>27,480</u>	<u>-</u>	<u>27,480</u>
Total Deductions	<u>1,867,227</u>	<u>16,362</u>	<u>1,883,589</u>
Change in Net Position	2,207,047	(9,869)	2,197,178
Net Position Held in Trust:			
Beginning of Year	<u>22,564,038</u>	<u>334,216</u>	<u>22,898,254</u>
End of Year	<u>\$ 24,771,085</u>	<u>\$ 324,347</u>	<u>\$ 25,095,432</u>

The notes to the financial statements are an integral part of this statement

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**I. Summary of significant accounting policies**

**A. *Reporting entity***

Upper Dublin Township is a municipal corporation existing and operating under the First Class Township code of the Commonwealth of Pennsylvania. The accompanying financial statements present the primary government. In evaluating the Township (the primary government) as a reporting entity, all potential component units that may or may not fall within the financial accountability of the Township have been addressed. Financial accountability is present if the Township appoints a voting majority of a component unit's governing body and has the ability to impose its will on the organization or if there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on, the Township. There is one component unit, described as an entity for which the government is considered to be financially accountable.

***Discretely presented component units.*** The following are component units of Upper Dublin Township as the Township has the responsibility for funding, funding deficits; and handles the fiscal management of tax levied on the Fire Company's behalf. The discretely presented component unit is reported in a separate column in the government-wide financial statements to emphasize that it is legally separate from the government.

*Fort Washington Fire Company*

Complete financial statements for the individual component unit may be obtained at the entity's administrative offices as follows: Fort Washington Fire Company 220 Summit Avenue, Fort Washington, PA 19034.

**B. *Government-wide and fund financial statements***

The government-wide financial statements (i.e., the statement of net position and the statement of changes in net position) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**I. Summary of significant accounting policies (Continued)**

***B. Government-wide and fund financial statements (continued)***

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

***C. Measurement focus, basis of accounting, and financial statement presentation***

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the government.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**I. Summary of significant accounting policies (Continued)**

**C. *Measurement focus, basis of accounting, and financial statement presentation* (continued)**

The government reports the following major governmental funds:

The *general fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *community reinvestment fund* accounts for capital purchases and construction to enhance and improve the community environment throughout the Township.

The *fire capital fund* accounts for capital purchases and construction to enhance and improve firefighting capacities of Fort Washington Fire Company.

The *park & recreation fund* accounts for the programs and services provided for residents relating to culture and recreation.

Additionally, the government reports the following fund types:

The *pension trust fund* accounts for the activities of the Police and Non Uniformed Pension plans, which accumulate resources for pension benefit payments to qualified employees.

The *private purpose trust fund* accounts for monies that are not used to support municipal operations. Activity in each fund is restricted by the purpose designated when the fund was established.

The *internal service fund* accounts for the motor pool and insurance programs. Fees are charged to the various funds to cover their respective costs.

The *agency fund* accounts for monies held by the Township on a purely custodial basis. Assets in the agency fund equal liabilities.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**I. Summary of significant accounting policies (Continued)**

**C. *Measurement focus, basis of accounting, and financial statement presentation***  
**(continued)**

Private-sector standards of accounting and financial reporting issued by the Financial Accounting Standards Board (FASB) prior to December 1, 1989, generally are followed in both the government-wide and proprietary fund financial statements to the extent that those standards do not conflict with or contradict guidance of the Governmental Accounting Standards Board (GASB). Governments also have the *option* of following subsequent private-sector guidance for their business-type activities and enterprise funds, subject to this same limitation. The government has elected not to follow subsequent private-sector guidance.

As a general rule the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are payments-in-lieu of taxes and other charges between the government's sewer function and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as *general revenues* rather than as program revenues. Likewise, general revenues include all taxes.

Proprietary funds distinguish *operating* revenues and expenses from *non-operating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. As the sewer system was sold in 2002, the only remaining operating revenues of the sewer fund are special assessments and collections of outstanding accounts. Operating expenses for enterprise funds include the interfund transfers, consultant expenses, and treatment costs. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**I. Summary of significant accounting policies (Continued)**

***D. Assets, liabilities, and net position or equity***

***1. Deposits and investments***

The government's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisition.

With the exception of Pension Trust Funds, state law allows the government to invest in obligations of the United States of America, the Commonwealth of Pennsylvania, or any agency or instrumentality of either, which are secured by the full faith and credit of such entity. The law also allows for the Government to invest in certificates of deposit of banks, savings and loans, and savings banks both within and outside the Commonwealth of Pennsylvania, provided such amounts are insured by the Federal Deposit Insurance Corporation (FDIC) or other like insurance, and that deposits in excess of such insurance are collateralized by the depository. The state also imposes limitations with respect to the amount of investment in certificates of deposit to the extent that such deposits may not exceed 20% of a bank's total capital surplus or 20% of a savings and loan's or savings bank's assets, net of its liabilities. The government may also invest in shares of registered investment companies, provided that investments of the company are authorized investments, as noted above.

The government invests in obligations and agencies of the United States of America. These investments are comprised of U.S. Treasury obligations. The government recognizes interest rate risk and extension risk with some of these obligations. The government has stratified their portfolio so that the investments with extension risk are comprised of monies needed on a long-term basis. Investments with interest rate risk are selected so that the risk of interest decline below area savings accounts rates is minimal.

The law provides that the government's Pension Trust Funds may invest in any form or type of investment, financial instrument, or financial transaction if determined by the government to be prudent.

Investments for the government are reported at fair value. The Investment Pool operates in accordance with appropriate state laws and regulations. The reported value of the pool is the same as the fair value of the pool shares.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**I. Summary of significant accounting policies (Continued)**

***D. Assets, liabilities, and net position or equity (continued)***

***2. Receivables and payables***

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either “due to/from other funds” (i.e. the current portion of interfund loans) or “advances to/from other funds” (i.e. the non-current portion of interfund loans). All other outstanding balances between funds are reported as “due to/from other funds”. Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as “internal balances”.

As of December 31, 2012 there were no interfund balances.

Advances between funds, as reported in the fund financial statements, are offset by a fund balance reserve account in applicable governmental funds to indicate that they are not available for appropriation and are not expendable available financial resources.

Due to the immaterial nature of uncollectible accounts, all trade and property tax receivables are deemed fully collectible and an allowance has not been recorded.

Property taxes are levied as of January 1 on property values assessed as of the same date. Taxes are billed February 1 and payable under the following terms: a 2% discount February 1 through April 1; face amount April 2 through June 1; and a 10% penalty after June 1. Any unpaid bills at December 31 are subject to lien, and penalties and interest are assessed.

***3. Use of estimates***

The preparation of the financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**I. Summary of significant accounting policies (Continued)**

***D. Assets, liabilities, and net position or equity (continued)***

***4. Capital assets***

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$7,500 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. Prior to January 1, 2003, governmental funds' infrastructure assets were not capitalized. These assets have been valued at estimated historical cost. Property, plant, and equipment of the primary government are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings and improvements	45
Roads and bridges	75
Storm sewers	100
Lighting	20
Trucks, vehicles and heavy equipment	5-25
Library books	12
Library media	10

***5. Compensated absences***

It is the Township's policy to permit employees to accumulate earned but unused vacation and sick benefits. Vacation pay is accrued when earned.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**I. Summary of significant accounting policies (Continued)**

***D. Assets, liabilities, and net position or equity (continued)***

***6. Long-term obligations***

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the straight line method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

***7. Deferred Outflows/Inflows of Resources***

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The government has two types of items that qualify for reporting in this category. Accordingly, the item, *unavailable revenue*, is reported in the governmental funds balance sheet. The governmental funds report unavailable revenues from one sources: prepaid fees. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**I. Summary of significant accounting policies (Continued)**

***D. Assets, liabilities, and net position or equity (continued)***

***8. Fund equity***

In the fund financial statements, governmental funds report reservations of fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

***9. Net position***

In the government-wide financial statements, net positions are classified in the following categories:

**Invested in capital assets, net of related debt** - This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduce the balance of this category.

**Restricted net position** - This category presents external restrictions imposed by creditors, grantors, contributors or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

**Unrestricted net position** - This category represents net position of the entity, not restricted for any project or other purpose.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**I. Summary of significant accounting policies (Continued)**

***D. Assets, liabilities, and net position or equity (continued)***

***10. Fund balance***

The Township follows the provisions of GASB Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions. The objective of the statement is to enhance the usefulness of fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund type definitions. The Township has evaluated the use of its various funds under the criteria set forth in GASB Statement 54 and has made changes as needed to classifications. As prescribed by GASB Statement No. 54, governmental funds report fund balance in classifications based primarily on the extent to which the Township is bound to honor constraints on the specific purposes for which amounts in the funds can be spent. Fund balance for governmental funds can consist of the following:

**Nonspendable Fund Balance** - includes amounts that are (a) not in spendable form, or (b) legally or contractually required to be maintained intact. The “not in spendable form” criterion includes items that are not expected to be converted to cash, for example: inventories, prepaid amounts, and long-term notes receivable.

**Restricted Fund Balance** - includes amounts that are restricted for specific purposes stipulated by external resources providers, constitutionally or through enabling legislation. Restrictions may effectively be changed or lifted only with the consent of resource providers.

**Committed Fund Balance** - includes amounts that can only be used for the specific purposes determined by a formal action of the Township’s highest level of decision-making authority, the Board of Commissioners. Commitments may be changed or lifted only by the Township taking the same formal action that imposed the constraint originally (for example: resolution and ordinance).

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**I. Summary of significant accounting policies (Continued)**

***D. Assets, liabilities, and net position or equity (continued)***

***10. Fund balance (continued)***

**Assigned Fund Balance** - includes amounts intended to be used by the Township for specific purposes that are neither restricted nor committed. Intent is expressed by (a) the Board of Commissioners or (b) a body (a budget, finance committee, or Township Manager and Finance Director) to which the assigned amounts are to be used for specific purposes. Assigned amounts also include all residual amounts in governmental funds (except negative amounts) that are not classified as nonspendable, restricted, or committed.

**Unassigned Fund Balance** - this residual classification is used for all negative fund balances in Special Revenue, Capital Projects, and Debt Service funds; or any residual amounts in the General Fund. In circumstances when an expenditure is made for a purpose for which amounts are available in multiple fund balance classifications, fund balance is depleted in the order of restricted, committed, assigned, and unassigned. In all cases, encumbrance amounts have been assigned for specific purposes for which resources already have been allocated.

**II. Stewardship, compliance, and accountability**

***A. Budgetary information***

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all funds of the Township. All annual appropriations lapse at fiscal year end.

During November, the Township holds budget hearings for the purpose of receiving oral and written comments from interested parties in regard to the proposed budget for the following year. The Township makes available to the public its proposed operating budget for all funds. The operating budget includes proposed expenditures and the means of financing them. The board holds public hearings and a final budget must be prepared and adopted no later than December 31 through the passage of an ordinance.

All budget revisions require the approval of the Township Board of Commissioners. There were no budget revisions made during the year. The Board authorized the use of unallocated fund balance in 2012.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**II. Stewardship, compliance, and accountability (Continued)**

**A. *Budgetary information (continued)***

Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders) outstanding at year end lapse.

**B. *Excess of expenditures over appropriations***

For the year ended December 31, 2012, expenditures exceeded appropriations in the general government, public safety, and sanitation and recycling categories of the general fund by \$362,903. These over expenditures were funded by greater than anticipated revenues.

**III. Detailed notes on all funds**

**A. *Deposits and investments***

As of December 31, 2012, the Township had the following investments:

<u>Investment Type</u>	<u>Maturities</u>	<u>Fair Value</u>
Governmental Funds		
US Treasuries	2013-2017	\$ 5,532,872
US Agencies	2013-2017	4,554,544
Certificates of Deposit	2013-2014	<u>2,363,539</u>
Total Governmental Funds		12,450,955
Fiduciary Funds		
Mutual Funds - Bonds	2016 avg	3,105,089
Mutual Funds - Equities	n/a	<u>20,261,893</u>
Total Fiduciary Funds		<u>23,366,982</u>
Total Investments		<u>\$ 35,817,937</u>

*Interest Rate Risk.* This is the risk that changes in interest rates will adversely affect the fair market value of an investment. The government has a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The policy states that a cash management investment may not exceed 12 months. Reserve and trust funds may be invested in government securities with maturities exceeding 12 months but not more than 36 months if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.

*Credit Risk.* This is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. State law limits the investment of governmental funds as described in Section 1, Note D. The government's investment in the external investment pool was rated AAAM by Standard & Poor's. The two bond portfolios in the government's investment in mutual bond funds had average credit ratings of AA- and AA+ by Moody's.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**III. Detailed notes on all funds (Continued)**

***A. Deposits and investments (continued)***

*Concentration of Credit Risk.* This is the risk of loss attributed to the magnitude of a government's investment in a single issuer. As the government invests solely in mutual funds, external investment pools, and US obligations, there is not a concentration of credit risk required to be disclosed.

*Custodial Credit Risk – Deposits.* In the case of deposits, this is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The government has deposits in money market funds and external investment pools. These deposits are considered cash equivalents because of their short maturity dates and are included in deposits. The government does not have a deposit policy for custodial credit risk. As of December 31, 2012, the government's carrying amount of deposits was \$18,705,261 and the bank balance was \$18,835,486. Of the bank balance, \$2,360,645 was covered by depository insurance. Any balances exceeding depository insurance are exposed to custodial credit risk because it is uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the government's name.

As of December 31, 2012, the Fire Company's carrying amount of deposits was \$107,334 and the bank balance was \$124,029. Of the bank balance, \$124,029 was covered by depository insurance. Any balances exceeding depository insurance are exposed to custodial credit risk because it is uninsured and collateralized with securities held by the pledging institution's trust department or agent, but not in the government's name.

*Custodial Credit Risk – Investments.* For an investment, this is the risk that, in the event of a failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. All investments are "held in the name of the government" and thus not exposed to custodial credit risk.

***B. Receivables***

Receivables as of the year end for the government's individual major funds, non major funds, business-type fund, and internal service fund in the aggregate:

	<u>General</u>	<u>Community Reinvestment</u>	<u>Park &amp; Recreation</u>	<u>Nonmajor Governmental Funds</u>	<u>Total</u>
Receivables:					
Taxes	\$ 832,014	\$ -	\$ 1,028	\$ 3,284	\$ 836,326
Accounts	4,056	-	14,828	40,208	59,092
Special assessments	84,092	-	-	87,291	171,383
Interest	<u>4,995</u>	<u>59,307</u>	<u>-</u>	<u>-</u>	<u>64,302</u>
Total Receivables	<u>\$ 925,157</u>	<u>\$ 59,307</u>	<u>\$ 15,856</u>	<u>\$ 130,783</u>	<u>\$ 1,131,103</u>

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**III. Detailed notes on all funds (Continued)**

**C. *Capital assets***

Capital asset activity for the year ended December 31, 2012 was as follows:

	<u>Beginning</u> <u>Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending</u> <u>Balance</u>
<b>Governmental activities:</b>				
Capital assets, not being depreciated:				
Land	\$ 17,806,301	\$ -	\$ -	\$ 17,806,301
Construction in Progress	<u>9,074,336</u>	<u>845,331</u>	<u>1,190,716</u>	<u>8,728,951</u>
Total capital assets, not being depreciated	<u>26,880,637</u>	<u>845,331</u>	<u>1,190,716</u>	<u>26,535,252</u>
Capital assets, being depreciated:				
Buildings and improvements	17,886,044	88,846	-	17,974,890
Machinery, vehicles and equipment	9,568,634	614,048	428,073	9,754,609
Library	1,537,701	180,353	187,273	1,530,781
Infrastructure	<u>84,601,018</u>	<u>1,592,871</u>	<u>-</u>	<u>86,193,889</u>
Total capital assets being depreciated	<u>113,593,397</u>	<u>2,476,118</u>	<u>615,346</u>	<u>115,454,169</u>
Less accumulated depreciation for:				
Buildings and improvements	6,016,565	397,830	-	6,414,395
Machinery, vehicles and equipment	4,674,266	718,169	380,840	5,011,595
Library	695,757	136,638	187,273	645,122
Infrastructure	<u>27,303,227</u>	<u>1,399,111</u>	<u>-</u>	<u>28,702,338</u>
Total accumulated depreciation	<u>38,689,815</u>	<u>2,651,748</u>	<u>568,113</u>	<u>40,773,450</u>
Total capital assets, being depreciated, net	<u>74,903,582</u>	<u>(175,630)</u>	<u>47,233</u>	<u>74,680,719</u>
Governmental-type activities capital assets, net	<u>\$ 101,784,219</u>	<u>\$ 669,701</u>	<u>\$ 1,237,949</u>	<u>\$ 101,215,971</u>

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**III. Detailed notes on all funds (Continued)**

***C. Capital assets (continued)***

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental activities:

Administrative	\$ 58,825
Codes	24,090
Police and emergency services	331,291
Public works, including depreciation of general infrastructure except park systems	1,686,028
Libraries	202,496
Parks, including depreciation related to park systems	<u>349,020</u>
Total depreciation expense - governmental activities	<u>\$ 2,651,750</u>

***D. Interfund receivables, payables, and transfers***

Interfund transfers:

	Transfer <u>Out</u>	Transfer <u>In</u>
General Fund	\$ 60,000	\$ 200,000
Community reinvestment	200,000	-
Internal Service Fund	-	29,996
Non-major governmental	<u>1,653,943</u>	<u>1,683,947</u>
Total	<u>\$ 1,913,943</u>	<u>\$ 1,913,943</u>

The interfund transfers are a result of various funds sharing the cost of pension and capital project expense. Additionally, funds that actually pay expenditures are reimbursed by the fund incurring the expense in accordance with budgetary authorizations.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**III. Detailed notes on all funds (Continued)**

***E. Leases***

Operating Leases

The government leases many pieces of office equipment under noncancelable operating leases. Total liabilities under these leases are considered immaterial to the financial statements.

Capital Leases

The assets acquired through capital leases are as follows:

	<u>Governmental Activities</u>
Asset:	
Machinery and equipment	\$ 92,988
Less: Accumulated depreciation	<u>(92,988)</u>
Total	<u>\$ -</u>

No future minimum lease obligations payments were due as of December 31, 2012.

***F. Long-term debt***

General Obligation Notes

The government issues general obligation notes to provide funds for the acquisition and construction of major capital facilities. General obligation notes have been issued for both governmental and business-type activities. The original amount of general obligation notes issued was \$32,215,000.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**III. Detailed notes on all funds (Continued)**

***F. Long-term debt (continued)***

General obligation bonds are direct obligations and pledge the full faith and credit of the government. These bonds are generally issued as 15-20 year serial bonds with varying amounts of principal maturing each year.

General obligation notes currently outstanding are as follows:

<u>Purpose</u>	<u>Interest Rates</u>	<u>Amount</u>
Governmental activities	varies	<u>\$ 27,073,000</u>

Interest Rate Management

The Township has notes outstanding with Delaware Valley Regional Finance Authority (DVRFA) as described below. The DVRFA has issued bonds to provide funds for these loans and has entered into interest rate swap agreements with Bank of America (BANA) and Citibank. The objective is to reduce the costs of participants in the DVRFA Loan Program and to enhance the ability of participants to manage their interest rate risks. The interest rate swaps serve as hedges against swings in the cash flows that would be required to repay outstanding debt.

*Terms:* The significant terms of the interest rate swap was as follows:

<u>Description</u>	<u>Date of Issue</u>	<u>Maturity Date</u>	<u>Principal Outstanding</u>	<u>Type of Note</u>	<u>Rate in Effect at Year End</u>	<u>Market Value</u>
GO Note	1998	2018	\$ 2,516,000	Fixed	4.996%	\$ 245,145
GO Note	2008	2017	<u>8,339,000</u>	Fixed	4.088%	<u>648,877</u>
			<u>\$ 10,855,000</u>			<u>\$ 894,022</u>

*Interest Rate Risk:* The Township has the option under the loan agreements to pay a variable rate of interest or a fixed rate. If the Township elects the variable rate, the interest rate, based upon the Securities Industry and Financial Markets Association Municipal Swap Index (the "Municipal Swap Index"), adjusts weekly with a maximum interest rate of 15%. If the Township elects a fixed rate, the rate, with terms and conditions selected by the Township, would be set based upon the fixed rate swap market at that time with a new confirm executed by DVRFA under the DVRFA Swap Agreement. The Township has the option to convert all or a portion of the variable rate notes to a fixed rate at any time to mitigate the exposure to changes in interest rates.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**III. Detailed notes on all funds (Continued)**

***F. Long-term debt (continued)***

Interest Rate Management (continued)

*Basis Risk:* The Township does not have a basis risk.

*Credit Risk:* The Township is exposed to credit risk on the swaps only when their fair values are negative or liabilities. At December 31, 2011, the swap had a positive fair value and the maximum amount of loss due to credit risk is zero. The long term unsecured, senior debt ratings of DVRFA are currently A2 and A+ by Moody's and Standards & Poor's, respectively.

*Termination Risk:* The Township is obligated to pay any Termination Payment associated with the portion of the DVRFA Swap Agreement allocable to the applicable note. A Termination Payment may be incurred due to the termination of all or a portion of the DVRFA Swap Agreement with the mutual consent of DVRFA, BANA, Citibank, and the Township. These termination payments could be triggered in the event of (i) a payment default by the Township under the Loan Agreement, (ii) a payment default by DVRFA, BANA, or Citibank under the DVRFA Swap Agreement, (iii) the occurrence of events that may precipitate a payment default by DVRFA, BANA, or Citibank or (iv) the downgrading of the long term, unsecured, senior debt ratings of BANA, Citibank, or DVRFA.

In all instances of termination, except a payment default on a note converted to a fixed rate, DVRFA would seek to replace the DVRFA Swap Agreement with a new interest rate swap agreement with similar terms and conditions. The amount of the Termination Payment is determined by the market value of the DVRFA Swap Agreement; therefore, the cost or income of the replacement swap should offset the cost or income from the Termination Payment.

DVRFA may not be able to secure the replacement interest rate swap if the swap market is not functioning normally or if DVRFA does not have access to the swap market. If DVRFA was obligated to make a payment and sufficient funds were not available, DVRFA could access each borrower its allocable share of the termination payment.

The estimated Termination Payment (i.e., the market value) for the DVRFA Swap Agreement allocable to the Township debt as of December 31, 2011, is shown in the table on the previous page. In the event of a Termination Payment, DVRFA would assess the net loss, if any, to the Township. Any net gain on the Termination Payment allocable to variable rate Notes would be retained by DVRFA.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**III. Detailed notes on all funds (Continued)**

***F. Long-term debt (continued)***

Interest Rate Management (continued)

*Rollover Risk:* This is the risk that the derivative does not last as long as the associated debt is outstanding. There is rollover risk on the interest rate swaps only to the extent that the swaps may be terminated prior to the maturity of the debt, as described above. Absent a termination event, the swap is schedule to mature at the same time as the related debt.

*Market Access Risk:* The Township does not have this risk.

Annual debt service requirements to maturity for general obligation notes are as follows:

Year Ending December 31	Governmental Activities	
	Principal	Max Interest
2013	\$ 1,466,000	\$ 1,862,389
2014	1,506,000	1,698,306
2015	1,558,000	1,686,688
2016	1,611,000	1,589,134
2017	1,664,000	1,487,452
2018-2022	8,202,000	5,847,290
2023-2027	5,370,000	3,238,620
2028-2032	3,606,000	958,392
2033-2035	2,090,000	188,903
	<u>\$ 27,073,000</u>	<u>\$ 18,557,174</u>

**Changes in long-term liabilities**

Long-term liability activity for the year ended December 31, 2012 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
<b>Governmental activities:</b>					
Notes payable	\$ 28,265,000	\$ -	\$ 1,192,000	\$ 27,073,000	\$ 1,466,000
less discount	(76,311)	-	5,348	(70,963)	-
	28,188,689	-	1,197,348	27,002,037	1,466,000
Capital leases	7,747	-	7,747	-	-
Net OPEB obligation	214,241	93,968	-	308,209	-
Compensated absences	157,207	-	16,820	140,387	-
Governmental activity					
Long-term liabilities	<u>\$ 28,567,884</u>	<u>\$ 93,968</u>	<u>\$ 1,221,915</u>	<u>\$ 27,450,633</u>	<u>\$ 1,466,000</u>

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**III. Detailed notes on all funds (Continued)**

***F. Long-term debt (continued)***

Changes in long-term liabilities (continued)

On November 15, 2011, the Township issued \$5,860,000 in general obligation bonds with interest rates ranging between .6 and 3.0%. The Township issued the bonds to advance refund \$5,445,000 of the outstanding series 2002 and 2005 general obligation bonds with interest rates of 4.9% and 3.9%. The Township used the net proceeds to purchase US government bonds. These bonds were deposited in an irrevocable trust to provide for all future debt service on the refunded portion of the 2002 and 2005 series bonds. As a result, the 2001 series bonds are considered defeased, and the Township has removed the liability from its accounts. The outstanding principal of the defeased bonds is \$5,090,000 as of December 31, 2012. The advance refunding reduced total debt service payments over the next ten years by \$298,575. This results in an economic gain (difference between the present values of the debt service payments on the old and new debt) of \$28,618.

**IV. Other information**

***A. Risk management***

The government is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. The Township participates in the Delaware Valley Insurance Trust pool. The insurance expense for the year ended December 31, 2012 was \$239,393. The pooling agreement permits the pool to make additional assessments to its members. At December 31, 2012 there were no additional assessments due or anticipated. Instead the pool declared a dividend of which Upper Dublin's share was \$90,005.

The Township is also a member of the Delaware Valley Workers' Compensation Trust (DVWCT), a risk retention pool. The insurance expense for the year ended December 31, 2012 was \$446,435. The Trust declared a dividend in 2012. Upper Dublin Township's share of the dividend distribution was \$36,002. At December 31, 2012, there were no additional assessments due or anticipated. Instead, an audit of the reported 2012 payroll will be performed during the first quarter of 2013.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**IV. Other information (Continued)**

***B. Contingent liabilities***

Amounts received or receivable from grant agencies are subject to audit and adjustments by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the government expects such amounts, if any, to be immaterial.

In the normal course of business, there are various relatively minor claims and suits pending against the Township, none of which materially affect the financial position of the Township.

***C. Employee retirement systems and pension plans***

Defined Benefit Pension Plan

The Township sponsors two single employer defined benefit pension plans, the Employees' Pension Plan and the Police Pension Plan. All full time police and non-uniform employees participate in the plans. Neither of the plans prepares individual stand-alone financial statements. The most recent valuation was as of January 1, 2011 whose details are discussed below.

**Plan Description**

At January 1, 2011, Upper Dublin Township Pension Plan consisted of the following:

	Non <u>Uniform</u>	<u>Police</u>
Retirees and beneficiaries currently receiving benefits and terminated employees entitled to benefits not yet receiving them	20	29
Active employees	<u>86</u>	<u>38</u>
Total membership	<u><u>106</u></u>	<u><u>67</u></u>

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**IV. Other information (Continued)**

***C. Employee retirement systems and pension plans (continued)***

***Description of Non-Uniform Pension Plan***

The Pension Plan provides retirement and disability benefits for non-uniform full-time employees. Eligibility is effective on December 31 following employment. A participant is eligible for normal retirement benefits on the first day of the month coincident with or immediately following attainment of age 60. The normal retirement pension is payable monthly during the participant's lifetime, with payments guaranteed for the first 120 months. The amount of monthly pension is equal to 1.35% (1.1667% prior to January 1, 2001) of average monthly pay per year of service – up to 30 years. Average monthly pay is based upon the last 60 months of employment. Overtime pay is included. Participants' benefits vest according to a vesting schedule.

If a participant continues working after the normal retirement date, the pension does not start until the participant actually retires. The late retirement benefit is the greater of the benefit accrued to the retirement date or the actuarial equivalent of the normal retirement benefit. Early retirement is available after age 55 and 10 years of service. The early retirement benefit is the pension accrued to the date of early retirement reduced by 0.5% for each month by which the early retirement date precedes the normal retirement date. A death benefit is payable to a participant's surviving spouse, or beneficiary in an amount equal to the present value of his accrued benefit.

The Authority under which obligations to contribute to the Non-Uniform Pension Plan by the plan members, employer and other contributing entities are established or may be amended includes Act 205 of the Commonwealth of Pennsylvania and Township Ordinances.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**IV. Other information (Continued)**

***C. Employee retirement systems and pension plans (continued)***

***Description of the Police Pension Plan***

The Pension Fund provides retirement benefits as well as death and disability benefits to all full-time members of the police force as of their date of hire. All benefits vest after 12 years of credited service. Employees who retire at or after age 50 with 25 years of credited service are entitled to monthly retirement benefit, payable for life, in an amount equal to 50% of their average eligible monthly compensation received during the last 36 months of employment (excluding overtime) plus 1% of average monthly pay for each year of service in excess of 25 years, but not more than \$100 additional. A member who completes at least 20 years of service and terminates prior to reaching the normal retirement may receive an immediate pension. The pension is the accrued pension, reduced by an actuarial factor to account for early payment. If a participant continues working after his normal retirements date, his pension does not start until he actually retires. The late retirement benefit is the benefit accrued to the late retirement date. A disability pension is available to participants disabled in the line of duty. The disability pension is equal to 50% of the member's monthly salary at the time of disability. If an active member is killed in the line of duty, the Plan provides a monthly death benefit to the surviving spouse, or eligible child equal to 100% of the member's monthly salary at the time of death. If a member is eligible for retirement at the time of death, a monthly death benefit is payable to his surviving spouse, or eligible child, equal to 50% of the monthly benefit the member would have been receiving had he been retired at the time of death.

The Authority under which obligations to contribute to the Police Pension Plan by the plan members, employer and other contributing entities are established or may be amended includes Act 600 and Act 205 of the Commonwealth of Pennsylvania and Township Ordinances.

***Summary of Significant Accounting Policies and Plan Asset Matters***

**Basis of Accounting:** Both the Police and Non-Uniform Pension Plans are recorded using the accrual basis of accounting. Employee and employer contributions are recognized as revenues in the period in which employee services are performed.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**IV. Other information (Continued)**

***C. Employee retirement systems and pension plans (continued)***

Method Used to Value Investments: In both the Police and Non-Uniform Pension Plans, equity securities are reported at market value. Fixed income securities are reported at market value, investment income is recognized as earned. Gains and losses on sales and exchanges of fixed income securities are recognized on the transaction date. Market related value of assets is used to determine the indicated contribution.

*Funded Status and Funding Progress Non-Uniform and Police Pension Plans*

The funded status of each plan as of January 1, 2011, the most recent actuarial valuation date, is as follows:

	Actuarial	Actuarial	Percentage	Unfunded	Accrued	Liability
	Value of	Liability		Actuarial	Projected	as a
	<u>Net Assets</u>	<u>Obligation</u>	<u>Funded</u>	<u>Accrued</u>	<u>Covered</u>	<u>Percentage</u>
				<u>Liability</u>	<u>Payroll</u>	<u>of Payroll</u>
NonUniform	\$ 7,039,021	\$ 9,583,544	73.4%	\$2,544,523	\$4,667,225	54.5%
Police	16,805,876	21,352,932	78.7%	4,547,056	3,463,674	131.3%

The required schedule of funding progress immediately following the notes to the financial statements presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial liability for benefits.

The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**IV. Other information (Continued)**

**C. *Employee retirement systems and pension plans (continued)***

Funding Policy:

*Police Pension Plan:* Member contributions are determined each year according to funding needs. For 2012, 5% member contributions were required. If an actuarial study shows that the condition of the Plan is such that payments may be reduced below the minimum percentages, or eliminated, the Township may, on an annual basis, by resolution, reduce or eliminate payments into the Police Pension Plan by participants. The Police Pension Plan is also funded by annual entitlements received from the Commonwealth of Pennsylvania and contributions from the Township.

*Non-Uniform Pension Plan:* For 2012, 1% member contributions were required. The non-uniform pension plan is funded by contributions from participants, the Township, and annual entitlements received from the Commonwealth of Pennsylvania.

Contributions Required and Contributions Made

The Police and Non-Uniform Pension Plans funding policy provides for periodic employer contributions at actuarially determined rates that, expressed as percentages of annual covered payroll, are sufficient to accumulate sufficient assets to pay benefits when due. Level percentage of payroll employer contribution rates is determined using the entry age normal actuarial funding method as required by Pennsylvania Act 205. Both Pension Plans use a method defined by Act 205 to amortize the unfunded liability over a defined period.

Annual Pension Cost and Net Pension Obligation

The Township's annual pension cost and net pension obligation to the Pension Plans for the current year were as follows:

	<u>Non-Uniform</u>	<u>Police</u>
Annual required contribution	\$ 372,897	\$ 466,808
Interest on net pension obligation	(1,011)	(9,422)
Adjustments to annual required contribution	<u>2,543</u>	<u>18,259</u>
Annual pension cost	374,429	475,645
Contributions made	<u>(372,897)</u>	<u>(466,808)</u>
Increase (decrease) in net pension obligation	1,532	8,837
Net pension obligation (asset) at beginning of year	<u>(13,476)</u>	<u>(125,619)</u>
Net pension obligation (asset) at end of year	<u>\$ (11,944)</u>	<u>\$ (116,782)</u>

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**IV. Other information (Continued)**

***C. Employee retirement systems and pension plans (continued)***

The annual required contribution for the current year was determined as part of the January 1, 2011 actuarial valuation using the following assumptions:

	<u>Non-Uniform</u>	<u>Police</u>
Date of Actuarial valuation	1/1/2011	1/1/2011
Investment rate of return	7.5%	7.5%
Projected salary increases due to inflation	4.5%	5.0%
Cost method	Entry Age Normal	Entry Age Normal
Amortization method	Level \$ Closed	Level \$ Closed
Asset valuation method	Fair Value	Fair Value
Remaining amortization period	12	15
Cost of living increases	n/a	3%

**Three Year Trend Information**

***POLICE***

Fiscal Year	Annual Pension	Percentage of APC	Net Pension Obligation
<u>Ending</u>	<u>Cost (APC)</u>	<u>Contributed</u>	<u>(Asset)</u>
12/31/2010	\$ 282,620	96.4%	\$ (135,125)
12/31/2011	460,951	97.9%	(125,619)
12/31/2012	475,645	98.1%	(116,782)

***NON-UNIFORM***

Fiscal Year	Annual Pension	Percentage of APC	Net Pension Obligation
<u>Ending</u>	<u>Cost (APC)</u>	<u>Contributed</u>	<u>(Asset)</u>
12/31/2010	\$ 291,770	99.3%	\$ (15,204)
12/31/2011	367,637	99.5%	(13,476)
12/31/2012	374,429	99.6%	(11,944)

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**IV. Other information (Continued)**

***D. Other postemployment benefit plans***

Effective January 1, 2009, the Township adopted the provisions of GASB Statement No. 45, “*Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*” (OPEB).

The Township administers an employer defined benefit plan to provide for certain postretirement healthcare benefits.

*Description of the Police OPEB Plan*

In accordance with the Police Labor Contract effective January 25, 1996, the Township implemented a post-retirement healthcare benefit plan for police employees who retire from the Township. All officers will be eligible for coverage upon retirement after reaching the minimum age of 50 years and the completion of 25 years of service. A retired officer’s spouse, surviving spouse as long as he/she has not remarried, are also eligible for coverage under the plan. Plan benefits may be amended through Police Labor Contracts.

An officer who retires between January 1, 1995 and December 31, 2019 will receive, based on year of retirement a maximum defined benefit amount that may be drawn down by the retiree or the retiree’s spouse.

The plan does not issue a stand-alone financial report.

*Funding Policy*

The contribution requirements of plan members have been established and may be amended through Police Labor Contracts. Currently Retirees are not required to make contributions to the plan. The Township is accounting for these expenditures on a “pay-as-you-go” basis. In 2012 there were no contributions made into the plans by the Township. The amount paid out for insurance premium reimbursements to eligible retirees for the 2012 was \$49,124 under the police plan.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**IV. Other information (Continued)**

***D. Other postemployment benefit plans (continued)***

Funded Status and Funding Progress

The Township has elected not to have an actuarial valuation in 2012 to determine the ARC. It is estimated, given the actual amount paid out for insurance premium reimbursements to eligible retirees, that any remaining unfunded balance would be immaterial. The estimated present value of the OPEB liability is \$715,459. This liability number is calculated with the assumptions of employees will retire when they reach eligibility and a 3% rate of return. The estimated amount not funded for the year end December 31, 2012 was \$308,209, which was calculated by using an amortization factor of six years. The Township currently has 24 participants eligible to receive benefits.

***E. Municipal life insurance***

The Township is required to provide \$10,000 in life insurance coverage for each retired police officer who has completed 25 years of service and reached age 50. During 2012, there was \$10,000 in benefits paid. At December 31, 2012, the Township has twenty-nine retired police officers eligible for this benefit.

***F. Escrow cash deposits and investments***

The Township acts in a custodial capacity with respect to monies deposited with it by developers and others. These monies are held by the Township and used to pay legal, engineering, and other fees incurred on behalf of a specific project. Any unused deposits are returned to the developer upon completion of the project, except for an administrative handling fee. None of the monies received from or expended on behalf of the developers are recorded in the revenues or expenses of the Township. At December 31, 2012, \$407,160 represents the balance of these monies held in escrow.

***G. Self-insurance***

The Township is self-insured for short-term disability, and general liability claims on the first \$25,000 of any claim; \$100,000 in aggregate per annum. The Township carried liability insurance for amounts not otherwise self-insured. Estimated losses on claims are charged to expense in the period the loss is determinable. For the year ended December 31, 2012, \$1,750 was expensed for short-term disability.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**IV. Other information (Continued)**

***H. Subsequent events***

The Township has evaluated events and transactions for potential recognition or disclosure in the financial statements through June 11, 2013, which is the date the statements were available for release. No subsequent events have been recognized or disclosed.

***I. New Accounting Pronouncements***

Statement No. 61 – *The Financial Reporting Entity* was issued in November 2010. This statement modifies certain requirements for inclusion of component units in the financial reporting entity. For organizations that previously were required to be included as component units by meeting the fiscal dependency criterion, a financial benefit or burden relationship also would need to be present between the primary government and that organization for it to be included in the reporting entity as a component unit. Further, for organizations that do not meet the financial accountability criteria for inclusion as component units but that, nevertheless, should be included because the primary government’s management determines that it would be misleading to exclude them, this Statement clarifies the manner in which that determination should be made and the types of relationships that generally should be considered in making the determination. GASB Statement No. 61 is effective for financial statements for fiscal years beginning after June 15, 2012. Earlier application is encouraged.

Statement No. 63 - *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*, was issued in June 2011. This Statement amends the net asset reporting requirements in Statement No. 34, *Basic Financial Statements and Management’s Discussion and Analysis for State and Local Governments*, and other pronouncements by incorporating deferred outflows of resources and deferred inflows of resources into the definitions of the required components of the residual measure and by renaming that measure as net position, rather than net assets. This statement only applies to full accrual accounting – governmental activities, business-type activities, proprietary funds, and fiduciary funds. GASB Statement No. 63 is effective for financial statements for fiscal years beginning after December 15, 2011.

UPPER DUBLIN TOWNSHIP

NOTES TO FINANCIAL STATEMENTS

December 31, 2012

**IV. Other information (Continued)**

***I. New Accounting Pronouncements (continued)***

Statement No. 65 - *Items Previously Reported as Assets and Liabilities* was issued in March 2012. This Statement establishes accounting and financial reporting standards that reclassify, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. GASB Statement No. 65 is effective for financial statements for fiscal years beginning after December 15, 2012. Earlier application is encouraged.

Under these Statements, deferred outflows and inflows have been defined as relating to Service Concession Arrangements and Hedging Derivative Instruments, Debt Issuance and Costs, Nonexchange Transactions, Sales of Future Revenues, Leases, Insurance Activities, Lending Activities, Commitment Fees, Purchase of a Loan, Mortgage Banking, and Regulated Operations.

Net Asset accounts have been renamed Net Position to comply with this standard.

Deferred revenue from park and recreation fees has also been renamed *unavailable revenues – fees* and categorized as deferred inflows of resources on the fund financial statements.

**REQUIRED  
SUPPLEMENTAL INFORMATION**

UPPER DUBLIN TOWNSHIP

Required Supplemental Information – Police Pension Plan

For the Year Ended December 31, 2012

**SCHEDULE OF FUNDING PROGRESS**

<u>Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability Obligation</u>	<u>Percentage Funded</u>	<u>Unfunded Actuarial Accrued Liability</u>	<u>Projected Annual Covered Payroll</u>	<u>Accrued Liability as a Percentage of Payroll</u>
1/1/07	\$ 16,573,646	\$ 17,315,760	95.7%	\$ 742,114	\$ 3,035,181	24.5%
1/1/09	16,315,456	19,437,055	83.8%	3,121,599	3,242,473	97.4%
1/1/11	16,805,876	21,352,932	78.7%	4,547,056	3,463,056	131.3%

**SCHEDULE OF CONTRIBUTIONS FROM THE EMPLOYER  
AND OTHER CONTRIBUTING ENTITIES**

<u>Calendar Year</u>	<u>Annual Required Contribution</u>	<u>Contributions From Employer</u>	<u>Percentage Contributed</u>
2007	\$ 266,246	\$ 266,246	100.0%
2008	256,511	256,511	100.0%
2009	254,511	254,511	100.0%
2010	272,395	272,395	100.0%
2011	451,445	451,445	100.0%
2012	466,808	466,808	100.0%

UPPER DUBLIN TOWNSHIP

Required Supplemental Information – Non-Uniform Pension Plan

For the Year Ended December 31, 2012

**SCHEDULE OF FUNDING PROGRESS**

<u>Valuation Date</u>	<u>Actuarial Value of Assets</u>	<u>Actuarial Accrued Liability Obligation</u>	<u>Percentage Funded</u>	<u>Unfunded Actuarial Accrued Liability</u>	<u>Projected Annual Covered Payroll</u>	<u>Accrued Liability as a Percentage of Payroll</u>
1/1/07	\$ 6,052,375	\$ 6,464,763	93.6%	\$ 412,388	\$ 3,789,892	10.9%
1/1/09	6,457,663	7,697,490	83.9%	1,239,827	4,269,075	29.0%
1/1/11	7,039,021	9,583,544	73.4%	2,544,523	4,667,225	54.5%

**SCHEDULE OF CONTRIBUTIONS FROM THE EMPLOYER  
AND OTHER CONTRIBUTING ENTITIES**

<u>Calendar Year</u>	<u>Annual Required Contribution</u>	<u>Contributions From Employer</u>	<u>Percentage Contributed</u>
2007	\$ 312,567	\$ 312,567	100.0%
2008	263,952	263,952	100.0%
2009	272,106	272,106	100.0%
2010	289,820	289,820	100.0%
2011	365,909	365,909	100.0%
2012	372,897	372,897	100.0%

UPPER DUBLIN TOWNSHIP

COMBINING BALANCE SHEET NONMAJOR  
GOVERNMENTAL FUNDS

December 31, 2012

	<u>Special Revenue Funds</u>				
	<u>Fire Protection</u>	<u>Library</u>	<u>Highway Aid</u>	<u>Economic Development</u>	<u>Total</u>
<u>ASSETS</u>					
Assets					
Cash and cash equivalents	\$ 5,250	\$ 63,538	\$ -	\$ 509,813	\$ 578,601
Receivables	<u>922</u>	<u>707</u>	<u>-</u>	<u>20,366</u>	<u>21,995</u>
 TOTAL ASSETS	 <u>\$ 6,172</u>	 <u>\$ 64,245</u>	 <u>\$ -</u>	 <u>\$ 530,179</u>	 <u>\$ 600,596</u>
 <u>LIABILITIES AND FUND BALANCES</u>					
Liabilities					
Accounts payable and accrued wages	\$ 6,148	\$ 58,397	\$ -	\$ 69,984	\$ 134,529
Total Liabilities	<u>6,148</u>	<u>58,397</u>	<u>-</u>	<u>69,984</u>	<u>134,529</u>
 Restricted Liabilities					
Taxes held in escrow	<u>24</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24</u>
Total Restricted Liabilities	<u>24</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>24</u>
 Total Liabilities	 <u>6,172</u>	 <u>58,397</u>	 <u>-</u>	 <u>69,984</u>	 <u>134,553</u>
 Fund Balances					
Restricted for					
Debt service	-	-	-	-	-
Public safety	-	-	-	-	-
Assigned for					
Capital project funds	-	-	-	-	-
Economic Development	-	-	-	460,195	460,195
Library	<u>-</u>	<u>5,848</u>	<u>-</u>	<u>-</u>	<u>5,848</u>
Total Fund Balances	<u>-</u>	<u>5,848</u>	<u>-</u>	<u>460,195</u>	<u>466,043</u>
 TOTAL LIABILITIES AND FUND BALANCES	 <u>\$ 6,172</u>	 <u>\$ 64,245</u>	 <u>\$ -</u>	 <u>\$ 530,179</u>	 <u>\$ 600,596</u>

Capital Projects Funds					Debt Service	Total Nonmajor Governmental Funds
Open Space	Capital Projects	Stormwater Management	Fire Capital	Total		
\$ 292,957	\$ 145,867	\$ 621,994	\$ 806,893	\$ 1,867,711	\$ 570,854	\$ 3,017,166
-	107,133	-	-	107,133	1,655	130,783
<u>\$ 292,957</u>	<u>\$ 253,000</u>	<u>\$ 621,994</u>	<u>\$ 806,893</u>	<u>\$ 1,974,844</u>	<u>\$ 572,509</u>	<u>\$ 3,147,949</u>
\$ -	\$ 159,554	\$ 37,983	\$ 91,612	\$ 289,149	\$ -	\$ 423,678
-	159,554	37,983	91,612	289,149	-	423,678
-	-	-	-	-	41	65
-	-	-	-	-	41	65
-	159,554	37,983	91,612	289,149	41	423,743
-	-	-	-	-	572,468	572,468
-	-	-	715,281	715,281	-	715,281
292,957	93,446	584,011	-	970,414	-	970,414
-	-	-	-	-	-	460,195
-	-	-	-	-	-	5,848
<u>292,957</u>	<u>93,446</u>	<u>584,011</u>	<u>715,281</u>	<u>1,685,695</u>	<u>572,468</u>	<u>2,724,206</u>
<u>\$ 292,957</u>	<u>\$ 253,000</u>	<u>\$ 621,994</u>	<u>\$ 806,893</u>	<u>\$ 1,974,844</u>	<u>\$ 572,509</u>	<u>\$ 3,147,949</u>

The notes to the financial statement are an integral part of this statement.

UPPER DUBLIN TOWNSHIP

COMBINING STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES – NONMAJOR GOVERNMENTAL FUNDS

For the Year Ended December 31, 2012

	Special Revenue Funds				Total
	Fire Protection	Library	Highway Aid	Economic Development	
Revenues					
Taxes:					
Property	\$ 1,261,348	\$ 962,520	\$ -	\$ -	\$ 2,223,868
Investment income and rent	600	665	357	-	1,622
Grants	-	82,527	560,643	1,201,257	1,844,427
Program revenues	-	39,886	-	-	39,886
Other	-	5,698	-	-	5,698
Total Revenues	<u>1,261,948</u>	<u>1,091,296</u>	<u>561,000</u>	<u>1,201,257</u>	<u>4,115,501</u>
Expenditures					
Current:					
General government	-	-	-	842,837	842,837
Public safety	464,001	-	-	-	464,001
Culture and recreation	-	1,020,448	-	-	1,020,448
Miscellaneous	-	-	-	-	-
Debt service:					
Principal	-	-	-	-	-
Interest	-	-	-	-	-
Capital projects	-	-	-	-	-
Total Expenditures	<u>464,001</u>	<u>1,020,448</u>	<u>-</u>	<u>842,837</u>	<u>2,327,286</u>
Excess (Deficiency) of Revenues Over Expenditures	<u>797,947</u>	<u>70,848</u>	<u>561,000</u>	<u>358,420</u>	<u>1,788,215</u>
Other Financing Sources (Uses)					
Refunded bonds issued	-	-	-	-	-
Operating transfers in	-	-	-	-	-
Operating transfers out	<u>(797,947)</u>	<u>(65,000)</u>	<u>(561,000)</u>	<u>-</u>	<u>(1,423,947)</u>
Total Other Financing Sources (Uses)	<u>(797,947)</u>	<u>(65,000)</u>	<u>(561,000)</u>	<u>-</u>	<u>(1,423,947)</u>
Net Change in Fund Balances	-	5,848	-	358,420	364,268
Fund Balance - Beginning	-	-	-	101,775	101,775
Fund Balance - Ending	<u>\$ -</u>	<u>\$ 5,848</u>	<u>\$ -</u>	<u>\$ 460,195</u>	<u>\$ 466,043</u>

Capital Projects Funds					Debt Service	Total Nonmajor Governmental Funds
Open Space	Capital Projects	Stormwater Management	Fire Capital	Total		
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,263,573	\$ 4,487,441
462	20	215	780	1,477	1,528	4,627
-	269,643	-	-	269,643	-	2,114,070
-	-	-	-	-	-	39,886
<u>274,707</u>	<u>91,039</u>	<u>48,089</u>	<u>-</u>	<u>413,835</u>	<u>14,006</u>	<u>433,539</u>
<u>275,169</u>	<u>360,702</u>	<u>48,304</u>	<u>780</u>	<u>684,955</u>	<u>2,279,107</u>	<u>7,079,563</u>
-	-	-	-	-	-	842,837
-	-	-	-	-	-	464,001
-	-	-	-	-	-	1,020,448
-	-	-	-	-	5,410	5,410
-	-	-	-	-	1,192,000	1,192,000
-	-	-	-	-	977,409	977,409
<u>50,849</u>	<u>1,214,701</u>	<u>541,678</u>	<u>803,179</u>	<u>2,610,407</u>	<u>-</u>	<u>2,610,407</u>
<u>50,849</u>	<u>1,214,701</u>	<u>541,678</u>	<u>803,179</u>	<u>2,610,407</u>	<u>2,174,819</u>	<u>7,112,512</u>
<u>224,320</u>	<u>(853,999)</u>	<u>(493,374)</u>	<u>(802,399)</u>	<u>(1,925,452)</u>	<u>104,288</u>	<u>(32,949)</u>
-	-	-	-	-	-	-
-	886,000	-	247,947	1,133,947	550,000	1,683,947
-	-	-	(29,996)	(29,996)	(200,000)	(1,653,943)
-	<u>886,000</u>	<u>-</u>	<u>217,951</u>	<u>1,103,951</u>	<u>350,000</u>	<u>30,004</u>
224,320	32,001	(493,374)	(584,448)	(821,501)	454,288	(2,945)
<u>68,637</u>	<u>61,445</u>	<u>1,077,385</u>	<u>1,299,729</u>	<u>2,507,196</u>	<u>118,180</u>	<u>2,727,151</u>
<u>\$ 292,957</u>	<u>\$ 93,446</u>	<u>\$ 584,011</u>	<u>\$ 715,281</u>	<u>\$ 1,685,695</u>	<u>\$ 572,468</u>	<u>\$ 2,724,206</u>

The notes to the financial statement are an integral part of this statement.

UPPER DUBLIN TOWNSHIP

COMBINING STATEMENT OF NET POSITION -  
INTERNAL SERVICE FUNDS

For the Year Ended December 31, 2012

	<u>Motor Pool Fund</u>
<u>ASSETS</u>	
Current Assets	
Cash	\$ 232,696
Total Current Assets	<u>232,696</u>
Fixed Assets (net of accumulated depreciation, where applicable)	<u>4,047,096</u>
 TOTAL ASSETS	 <u>4,279,792</u>
<u>LIABILITIES AND NET ASSETS</u>	
Current Liabilities	
Accounts payable and accrued wages	<u>117,551</u>
Total Current Liabilities	<u>117,551</u>
Net Postion	
Unrestricted	<u>4,162,241</u>
Total Net Position	<u>\$ 4,162,241</u>

The notes to the financial statement are an integral part of this statement.

UPPER DUBLIN TOWNSHIP

COMBINING STATEMENT OF REVENUES, EXPENSES, AND  
CHANGES IN FUND NET POSITION - INTERNAL SERVICE FUNDS

For the Year Ended December 31, 2012

	<u>Motor Pool Fund</u>
Operating Revenues	
Charges for services	\$ 1,710,420
Intergovernmental revenue	<u>21,457</u>
Total Operating Revenues	<u>1,731,877</u>
Operating Expenditures	
Motor pool	1,352,765
Depreciation	<u>716,249</u>
Total Operating Expenditures	<u>2,069,014</u>
Operating Income (Loss)	<u>(337,137)</u>
Nonoperating Revenues (Expenses)	
Proceeds from sale of assets	19,048
Insurance claim settlements	<u>21,307</u>
Total Nonoperating Revenue (Expenses)	<u>40,355</u>
Income (Loss) Before Other Financing Sources (Uses)	<u>(296,782)</u>
Other Financing Sources (Uses)	
Interfund transfer in	<u>29,996</u>
Total Other Financing Sources (Uses)	<u>29,996</u>
Change in Net Position	(266,786)
Net Position - Beginning	<u>4,429,027</u>
Net Position - Ending	<u>\$ 4,162,241</u>

The notes to the financial statement are an integral part of this statement.

UPPER DUBLIN TOWNSHIP

COMBINING STATEMENT OF NET POSITION -  
FIDUCIARY FUNDS

For the Year Ended December 31, 2012

	Pension and Other Employee Benefit Trust Funds				Private Purpose Trust Funds	
	<u>Police Pension</u>	<u>Municipal Pension</u>	<u>Police Life Insurance</u>	<u>Total</u>	<u>D.A.R.E</u>	<u>Cheston Trust</u>
<u>ASSETS</u>						
Current Assets						
Cash	\$ 969,334	\$ 361,178	\$ 73,591	\$ 1,404,103	\$ 4,981	\$ 54,478
Investments						
Mutual funds	<u>16,200,890</u>	<u>7,166,092</u>	<u>-</u>	<u>23,366,982</u>	<u>-</u>	<u>-</u>
Total Current Assets	<u>17,170,224</u>	<u>7,527,270</u>	<u>73,591</u>	<u>24,771,085</u>	<u>4,981</u>	<u>54,478</u>
<u>LIABILITIES</u>						
Accounts payable	-	-	-	-	-	-
Escrow payable	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total Liabilities	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<u>NET POSITION</u>						
Held in trust for pension benefits and other purposes	<u>\$ 17,170,224</u>	<u>\$ 7,527,270</u>	<u>\$ 73,591</u>	<u>\$ 24,771,085</u>	<u>\$ 4,981</u>	<u>\$ 54,478</u>

Private Purpose Trust Funds					Agency Funds Earned			Total
Dannenberg <u>Trust</u>	Bauman <u>Trust</u>	Kayser <u>Scholarship</u>	North <u>Hills</u>	<u>Total</u>	General <u>Escrow</u>	Income <u>Taxes</u>	<u>Total</u>	Fiduciary <u>Funds</u>
\$ 146,624	\$ 20,000	\$ 6,474	\$ 18,199	\$ 250,756	\$ 439,530	\$ 109,685	\$ 549,215	\$ 2,204,074
-	-	-	-	-	-	-	-	23,366,982
<u>146,624</u>	<u>20,000</u>	<u>6,474</u>	<u>18,199</u>	<u>250,756</u>	<u>439,530</u>	<u>109,685</u>	<u>549,215</u>	<u>25,571,056</u>
-	-	-	-	-	32,370	109,685	142,055	142,055
-	-	-	-	-	<u>407,160</u>	-	<u>407,160</u>	<u>407,160</u>
-	-	-	-	-	<u>439,530</u>	<u>109,685</u>	<u>549,215</u>	<u>549,215</u>
<u>\$ 146,624</u>	<u>\$ 20,000</u>	<u>\$ 6,474</u>	<u>\$ 18,199</u>	<u>\$ 250,756</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 25,021,841</u>

The notes to the financial statement are an integral part of this statement.

UPPER DUBLIN TOWNSHIP

COMBINING STATEMENT OF REVENUES, EXPENSES, AND  
CHANGES IN FUND NET POSITION - FIDUCIARY FUNDS

For the Year Ended December 31, 2012

	Pension and Other Employee Benefit Trust Funds				Private Purpose Trust Funds	
	Police Pension	Municipal Pension	Police Life Insurance	Total	D.A.R.E	Cheston Trust
<b>Additions</b>						
Contributions						
Member contributions	\$ 191,618	\$ 45,482	\$ -	\$ 237,100	\$ -	\$ -
Employer contributions	-	249,647	-	249,647	-	-
State contributions	466,808	123,250	-	590,058	-	-
Other contributions/additions	74,818	-	-	74,818	3,070	-
<b>Total Contributions</b>	<u>733,244</u>	<u>418,379</u>	<u>-</u>	<u>1,151,623</u>	<u>3,070</u>	<u>-</u>
Investment Earnings						
Net appreciation (depreciation) in fair value of investments	1,555,444	697,809	-	2,253,253	-	-
Investment income	463,848	205,550	-	669,398	1	374
<b>Total Investment Earnings</b>	<u>2,019,292</u>	<u>903,359</u>	<u>-</u>	<u>2,922,651</u>	<u>1</u>	<u>374</u>
<b>Total Additions</b>	<u>2,752,536</u>	<u>1,321,738</u>	<u>-</u>	<u>4,074,274</u>	<u>3,071</u>	<u>374</u>
<b>Deductions</b>						
Benefits	1,073,786	668,009	-	1,741,795	-	-
Miscellaneous expense	60,200	27,752	10,000	97,952	4,607	-
Actuary fees	13,460	14,020	-	27,480	-	-
<b>Total Deductions</b>	<u>1,147,446</u>	<u>709,781</u>	<u>10,000</u>	<u>1,867,227</u>	<u>4,607</u>	<u>-</u>
Change in Net Assets	1,605,090	611,957	(10,000)	2,207,047	(1,536)	374
<b>Net Position Held in Trust:</b>						
Beginning of Year	<u>15,565,134</u>	<u>6,915,313</u>	<u>83,591</u>	<u>22,564,038</u>	<u>6,517</u>	<u>54,104</u>
End of Year	<u>\$ 17,170,224</u>	<u>\$ 7,527,270</u>	<u>\$ 73,591</u>	<u>\$ 24,771,085</u>	<u>\$ 4,981</u>	<u>\$ 54,478</u>

Private Purpose Trust Funds					Total
Dannenberg	Bauman	Kayser	North		Fiduciary
<u>Trust</u>	<u>Trust</u>	<u>Scholarship</u>	<u>Hills</u>	<u>Total</u>	<u>Funds</u>
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 237,100
-	-	-	-	-	249,647
-	-	-	-	-	590,058
-	-	-	2,000	5,070	79,888
-	-	-	2,000	5,070	1,156,693
-	-	-	-	-	2,253,253
727	151	49	121	1,423	670,821
727	151	49	121	1,423	2,924,074
727	151	49	2,121	6,493	4,080,767
-	-	-	-	-	1,741,795
-	455	300	1,000	6,362	104,314
-	-	-	-	-	27,480
-	455	300	1,000	6,362	1,873,589
727	(304)	(251)	1,121	131	2,207,178
145,897	20,304	6,725	17,078	250,625	22,814,663
\$ 146,624	\$ 20,000	\$ 6,474	\$ 18,199	\$ 250,756	\$ 25,021,841

The notes to the financial statement are an integral part of this statement.

UPPER DUBLIN TOWNSHIP

COMBINING STATEMENT OF CHANGES IN ASSETS AND  
LIABILITIES – AGENCY FUNDS

December 31, 2012

	<u>Balance</u> <u>January 1, 2012</u>	<u>Additions</u>	<u>Deductions</u>	<u>Balance</u> <u>December 31, 2012</u>
<b><u>GENERAL ESCROWS</u></b>				
<b>ASSETS</b>				
Cash	\$ 481,106	\$ 651,426	\$ (693,002)	\$ 439,530
<b>LIABILITIES</b>				
Accounts payable	\$ 22,634	\$ 627,223	\$ (617,486)	\$ 32,371
Deposits payable	458,472	283,788	(335,101)	407,159
Total Liabilities	\$ 481,106	\$ 911,011	\$ (952,587)	\$ 439,530
 <b><u>EARNED INCOME TAXES</u></b>				
<b>ASSETS</b>				
Cash	\$ 2,376,175	\$ 6,764,043	\$ (9,030,533)	\$ 109,685
<b>LIABILITIES</b>				
Accounts payable	\$ 2,376,175	\$ 6,764,043	\$ (9,030,533)	\$ 109,685

The notes to the financial statement are an integral part of this statement.