



Upper Dublin Township
801 Loch Alsh Avenue
Fort Washington, PA 19034
(215) 643-1600 (phone)
(215) 643-8845 (fax)
www.upperdublin.net

PATIO PERMIT APPLICATION SUBMITTALS

- **Grading Permit Application** with specifications, structural, and/or material listing: \$150 (new patio); \$100 (replacement patio) – please note (1) size of patio, (2) if footings are needed, (3) if it will be converted to room in future, (4) if there will be a roof over patio, and (5) whether dirt is removed or to remain.
- **Building & Impervious Coverage Form**: see form for instructions
- **Plot Plan** indicating placement of patio and setbacks (please see Building & Impervious Coverage Form for information on obtaining a plot plan)
- **Seepage Bed or Rain Garden Requirements**:
 - * Over 400 sq. ft. of **new** impervious – seepage bed/rain garden calculations must be drawn on plot plan.
 - * Over 700 sq. ft. of **new** impervious – seepage bed/rain garden calculations must be sealed by engineer or architect.
- **Building Permit Application** required ONLY if patio will be converted in the future to a room or if there is a roof over patio (will be checked for setbacks and zoning): Fee to be determined.
- **Workers Compensation Form**: If any contractor is not on file with the Township, then a Workers Compensation Form must be completed, signed (and notarized, if applicable), and returned along with a Certificate of Insurance showing your general liability and workers compensation with Upper Dublin Township named as an additional insured. No fee is required.

The Code Enforcement Department is open from Monday – Thursday, 7:30 am – 3 pm and Friday, 7:30 am – 12 pm.

All forms can be found on our website, www.upperdublin.net, DOCUMENTS & FORMS (in black letters at the top), Code Enforcement, Permit Applications and Forms.

Fees in effect as of the revision date.

PLEASE NOTE THAT THIS IS ONLY A GUIDE - ADDITIONAL FORMS, DOCUMENTS, SPECIFICATIONS, FEES, ETC. MAY BE REQUIRED.