

801 Loch Alsh Avenue
Fort Washington, PA 19034-1697
Phone: (215) 643-1600
Fax (215) 542-0797

UPPER DUBLIN TOWNSHIP

Finance Department

www.upperdublin.net



801 Loch Alsh Avenue
Fort Washington, PA 19034-1697
Phone: (215) 643-1600
Fax: (215) 542-0797

UPPER DUBLIN TOWNSHIP

Local Services Tax

(Employer Payment Form)

**4th QTR
2009**

Due January 31, 2010

EIN: _____
Name: _____
Address: _____

Number of Employees: _____

Tax Due: _____

Adjustments: _____

***** Employee distribution list MUST be attached *****

Payment Enclosed: \$

LST payments CANNOT be combined with EIT payments. Please make checks payable to:
UDT Finance Department; 801 Loch Alsh Avenue; Fort Washington, Pa 19034-1697

Check Number: _____

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Fort Washington, PA 19034-1697
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UPPER DUBLIN TOWNSHIP

Local Services Tax

(Employer Payment Form)

**3rd QTR
2009**

Due October 31, 2009

EIN: _____
Name: _____
Address: _____

Number of Employees: _____

Tax Due: _____

Adjustments: _____

***** Employee distribution list MUST be attached *****

Payment Enclosed: \$

LST payments CANNOT be combined with EIT payments. Please make checks payable to:
UDT Finance Department; 801 Loch Alsh Avenue; Fort Washington, Pa 19034-1697

Check Number: _____

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UPPER DUBLIN TOWNSHIP

Local Services Tax

(Employer Payment Form)

**2nd QTR
2009**

Due July 31, 2009

EIN: _____
Name: _____
Address: _____

Number of Employees: _____

Tax Due: _____

Adjustments: _____

***** Employee distribution list MUST be attached *****

Payment Enclosed: \$

LST payments CANNOT be combined with EIT payments. Please make checks payable to:
UDT Finance Department; 801 Loch Alsh Avenue; Fort Washington, Pa 19034-1697

Check Number: _____

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UPPER DUBLIN TOWNSHIP

Local Services Tax

(Employer Payment Form)

**1st QTR
2009**

Due April 30, 2009

EIN: _____
Name: _____
Address: _____

Number of Employees: _____

Tax Due: _____

Adjustments: _____

***** Employee distribution list MUST be attached *****

Payment Enclosed: \$

LST payments CANNOT be combined with EIT payments. Please make checks payable to:
UDT Finance Department; 801 Loch Alsh Avenue; Fort Washington, Pa 19034-1697

Check Number: _____

2009 LST Records:	Date Mailed	Tax Paid
1st Quarter	_____	_____
2nd Quarter	_____	_____
3rd Quarter	_____	_____
4th Quarter	_____	_____
Total	_____	_____

Instructions

As an employer, you are required to deduct \$52 from the wages of ALL employees engaged in an occupation within Upper Dublin Township whose total earned income and net profits from all sources within the political subdivision is more than \$12,000 annually. Each person subject to the Upper Dublin Local Services Tax shall be assessed a pro rata share of the tax for each payroll period in which the person is engaging in an occupation. Employer collection shall be made on a payroll period basis for each payroll period.

PHILADELPHIA RESIDENTS ARE REQUIRED TO PAY THIS TAX. Employers may exempt any person from the Local Services Tax provided the total earned income and net profits from all sources within the political subdivision is less than \$12,000 for the calendar year to qualify for an exemption. An annual upfront exemption certificate must be completed by the employee and submitted to the employer and to the Upper Dublin Tax Office. REMITTANCE OF THIS TAX MUST BE ACCOMPANIED AN EMPLOYEE DISTRIBUTION LIST including the employee's name, SSN, &, amount of tax withheld.

Contact Person: _____ Telephone Number: _____

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