

## GENERAL INFORMATION

- Please initiate your birthday party request **4-6 weeks in advance** of your preferred date. Have 2 dates in mind, your preferred date and an alternate date.
- **A \$200 security deposit is required to book your party.** This will be accepted in the form of a credit card number – Visa, Mastercard or Discover. The card will not be processed but assures UDP&R that you will return the permit on time with full payment, follow program guidelines, adhere to facility rules and abide by general township regulations as printed on the permit.
- **Party payment options:** cash, check, Visa, Mastercard or Discover.
- **Birthday parties are confirmed when** UDP&R secures the date, time, Party Leader and assistant. You will receive a **phone call from UDP&R** indicating the confirmed party date and time; a **UDP&R permit** will follow in the mail.
- **When you receive your permit,** please...
  - ❖ check the information for accuracy – call UDP&R immediately if there is an error or change
  - ❖ sign the permit at the bottom
  - ❖ return the **WHITE COPY** only with full payment or credit card # by the date listed on the front keep the **PINK COPY** for your records.
- **Birthday Party Package Price includes:**
  - ❖ Party Leader and assistant
  - ❖ Small Party Bag for each child
  - ❖ Activity Supplies
  - ❖ 2-hour Room Rental plus 30 mins. setup/cleanup
- **Host Family** provides cake/cupcakes, ice cream (you will have access to a freezer) and juice to be served after activities, if desired. Host Family also provides party favors, paper goods and decorations. Host Family is asked to help provide supervision throughout the event.
- **Party Add-ons** such as Dixie cups, juice boxes and plastic table covers are available for additional fees.
- **Cancellation Policy:**
  - ❖ Host is entitled to a full refund if the party is canceled (1) by UDP&R staff or (2) due to extreme weather conditions.
  - ❖ Cancellation by the Host 6-10 business days before the event results in a \$25 cancellation fee plus a \$5 administrative fee.
  - ❖ Cancellation by the Host 5 or less business days before the event results in a \$50 cancellation fee plus a \$5 administrative fee.

## FAQ's

### 1. Can I decorate the room for my child's party?

Sure! The room is available 15 mins. before the party for you to decorate and set tables. You may bring balloons, streamers and/or a banner. Masking tape is provided; no tacks or staples. You are responsible to remove decorations at the end of the party. A UDP&R sign will be placed outside the building indicating the location of the entry door leading to your party. **NO CONFETTI or SILLY STRING**

### 2. If I would like the room for more than the time allotted for the party, maybe for additional entertainment, is that possible?

Yes – if no other parties/activities are scheduled before or after your party. You will need to let us know when you request the date if you would like additional time and for what reason. The charge is \$50 per hour.

### 3. May I serve my guests birthday cake and a beverage?

Sure! The Host Family is responsible for supplying the birthday cake or cupcakes, juice or soda and/or ice cream to serve guests. There is a short block of time allotted following the activity period to serve cake and ice cream. A refrigerator and freezer are available for your use on the day of the party along with a sink. The stove and microwave are not available for use.

### 4. Who supplies paper products and plastic goods?

The Host Family is responsible for supplying table covers, cups, plates, napkins, serving utensils, eating utensils and candles. Trash bags and cleaning supplies are provided.

### 5. Should we plan to open gifts at the party?

Sure! There is a 15 min. block built into the end of the party for the birthday child to open gifts. Please inform the Party Leader if you prefer that gifts are not opened at the end of the party.

### 6. Who are the Party Leaders?

UDP&R supplies trained experienced adults to lead your party. Each leader is someone who works for UDP&R in other programs and is familiar with the facility. Party Leaders and supervisors are trained to make this day fun for your child and you!

## FACILITY USE REGULATIONS

1. Please be familiar with all regulations printed in this brochure as well as those found on the back of the UDP&R permit. Please ask questions if you are unsure.
2. The following are NOT PERMITTED on or in township premises: (1) dogs (2) alcoholic beverages (3) smoking.
3. Only rooms reserved for the party may be used or accessed by party guests.
4. Repair or replacement of township property or equipment damaged, broken or vandalized during the course of the party will be at the sole cost of the permit holder (host).

## UDP&R BIRTHDAY PARTY PACKAGES 2010 INFORMATION GUIDE for a...

# GAME SHOW BIRTHDAY PARTY



Let Upper Dublin Township's  
Department of Parks & Recreation  
provide fun activities for your child's  
next birthday party!

- ❖ Best suited for children ages 8-12
- ❖ Party is designed for up to 20 guests
- ❖ Parties are held in the Upper Dublin Township Building Community Rooms
- ❖ Parties are 2 hours in length
- ❖ Parties may be scheduled Fridays after 3pm -or- Weekends from 9am to 4pm
- ❖ Fees are \$170 / Upper Dublin Resident  
\$220 / Non-Resident  
*(parent or child must reside in Upper Dublin to receive resident rate)*
- ❖ Party Add-ons:
  - Juice Boxes \$5.00/doz.
  - Dixie Cups \$4.00/doz
  - Tablecloths \$10.00/4

**(215) 643-1600 X3443**



## UDP&R GAME SHOW BIRTHDAY PARTY - GAME SELECTION LIST

Please complete the information requested and return this panel only with your permit and payment.

Birthday Child's Name:

\_\_\_\_\_

Date & Time of Party:

\_\_\_\_\_

Child is turning age: \_\_\_\_ Grade: \_\_\_\_\_

Child's School: \_\_\_\_\_

Birthday Child is a: BOY GIRL

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I would like to play the following 5 games at my party. I understand that we will play 3 of these games - and 1 or 2 more as time permits! I have ranked the games from #1 to #5 - with #1, #2 and #3 being the games I most want to play!

	Birthday Child Jeopardy! *
	Friendly-wed Game
	UDP&R Squares
	Match Game
	Win, Lose or Draw (Pictionary)
	\$100,000 Pyramid
	Concentration
	Cross-Wits
	Dotto
	Liar's Club
	Shenanigans

\* \$30 additional charge to set up child-specific questions; a separate survey needs to be completed by a parent at least one week before the party. Please add \$30 to fee if this game is selected.

## UDP&R GAME SHOW DESCRIPTIONS

- All activities are UDP&R adaptations of popular TV game shows.
- All games are played for fun & points, not cash, prizes or fabulous vacations!

### Birthday Child Jeopardy!

Five questions over six categories – all pertaining to the birthday child! Two teams will compete for points by posing answers in the form of questions. (Note: parent must complete a survey about the birthday child at least one week before the party; additional \$30 charge for question development).

### UDP&R Squares

Two teams of players attempt to out-think one another in this tic-tac-toe style game. Questions will be age appropriate.

### Match Game

Players will be divided into panelists and contestants in this fill-in-the-blank game. Teams try to be the first to match six answers with panelists.

### Win, Lose or Draw (Pictionary)

Players are divided into 2 or 3 equal teams. One player from each team is given the same word to draw. After 20 seconds, each team attempts to guess the picture for 3 points. Play continues in 20 second increments up to one minute for 2 or 1 points. The game may continue until all players have had the chance to draw or until one team reaches 10 points.

## GAME DESCRIPTIONS - continued

### \$100,000 Pyramid

Players are partnered; two rounds are played. In Round 1, one partner is timed as they give one-word or short phrase clues (not fill in the blank) to convey a category to their partner. In Round 2, roles switch. Times are combined and a winning partnership declared!

### Concentration

Players are divided into two teams. In turn, one player from each team face a board with 30 numbered squares and try to match items hidden behind the squares. The team with the most matches at the end of the game wins.

### Cross-Wits

Two teams compete to fill in a screen-sized crossword puzzle for points. Spelling counts! Teams earn 2 points per letter but lose half of those points if the word is misspelled!

### Dotto

Teams answer questions for the right to have dots connected on a big board, forming squares. Questions have varying "stroke" values. When a team completes a square, they claim the box. The team with the most squares at the end of the game wins.

### Liar's Club

Players compete against the host in this game where one lie and one truth is told....and players must guess which is which! Words, objects, gadgets and more are used to try and outsmart today's whiz kids!

### Shenanigans

Teams send one player into each round where they have to correctly answer a question, perform a stunt or complete a cranial or creative task in order to gain points. First team to 21 points wins.

PLAY FAIR. HAVE FUN. ALL INCLUDED.