



**UPPER DUBLIN TOWNSHIP**  
 801 Loch Alsh Avenue  
 Fort Washington, PA 19034  
[www.upperdublin.net](http://www.upperdublin.net)  
 Phone #: (215) 643-1600  
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**GRADING PERMIT APPLICATION NO.** \_\_\_\_\_

Submission Date: \_\_\_\_\_

Revision Dates: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

This Grading Permit Application form must be completed and accompanied by three (3) sets of plans to be submitted to the Township's Code Enforcement Office prior to receiving a Grading Permit.

1. PROPERTY OWNER(s): \_\_\_\_\_  
 Street Address: \_\_\_\_\_ City: \_\_\_\_\_  
 State & Zip: \_\_\_\_\_, \_\_\_\_\_ Home Phone Number: \_\_\_\_\_  
 Work Phone Number: \_\_\_\_\_ Fax Number: \_\_\_\_\_

2. PROPERTY LOCATION: Street Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State & Zip: \_\_\_\_\_, \_\_\_\_\_

3. PROPERTY INFORMATION: \_\_\_\_\_  
 Block # \_\_\_\_\_ Unit # \_\_\_\_\_ Lot # \_\_\_\_\_ Parcel # \_\_\_\_\_

4. PURPOSE OF GRADING PERMIT: \_\_\_\_\_  
 \_\_\_\_\_

5. PLANS AND SPECIFICATIONS: The following information must be shown on plans prepared by a Registered Surveyor or Professional Engineer. The plan(s) must be submitted in triplicate.

a) Contour Map - showing present and proposed contours.

b) Plot Plan - Showing location and/or description of:

- |   |   |
|---|---|
| <input type="checkbox"/> Grading                      | <input type="checkbox"/> Streams and drainage courses |
| <input type="checkbox"/> Buildings                    | Within 50' of site                                    |
| <input type="checkbox"/> Area of work                 | <input type="checkbox"/> Floodplain zone on and/or    |
| <input type="checkbox"/> Neighboring streets & alleys | within 50' of site                                    |
| <input type="checkbox"/> Drainage Structures          | <input type="checkbox"/> Soil classification and type |
| <input type="checkbox"/> Trees over 1 0" in diameter, | <input type="checkbox"/> Pipes                        |
| measured at 2' above ground                           | <input type="checkbox"/> Retaining Walls and Basins   |
| <input type="checkbox"/> Nature of fill material      | <input type="checkbox"/> Berms                        |
| <input type="checkbox"/> Boundary and/or lot lines    | <input type="checkbox"/> Property on Septic           |
| <input type="checkbox"/> Dimensions of all work       | <input type="checkbox"/> Other                        |

6. VOLUME OF EXCAVATION / FILL: \_\_\_\_\_ Cubic Yards

7. PERMIT FEE: \$ \_\_\_\_\_

Compute the appropriate permit fee amount from the attached fee schedule and submit check with this application. All checks shall be made payable to "Upper Dublin Township"

WORK STARTING (DATE): \_\_\_\_\_ WORK COMPLETION (DATE): \_\_\_\_\_

8. Inspection fees will apply as follows:

Initial inspection/ site visit: \$55.00  
Each inspection thereafter: \$ 25.00 / 1/2 hour

9. In the construction of a swimming pool, an escrow agreement in the amount of 20% of the estimated total amount of construction is required before the grading and building permit will be issued.

The escrow amount shall be: \_\_\_\_\_

10. WORK TO BE PERFORMED BY (if other than owner):

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State & Zip: \_\_\_\_\_ Phone No.: (\_\_\_\_) \_\_\_\_\_ Fax No.(\_\_\_\_) \_\_\_\_\_

11. FINAL GRADING TO BE PERFORMED BY:

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_ City: \_\_\_\_\_

State & Zip: \_\_\_\_\_ Phone No.: (\_\_\_\_) \_\_\_\_\_ Fax No.(\_\_\_\_) \_\_\_\_\_

12. APPLICANT'S NAME (Please Print): \_\_\_\_\_

APPLICANT'S TITLE (Owner, Contractor, etc.): \_\_\_\_\_

All grading work and construction shall be in compliance with the "Code of the Township of Upper Dublin", Chapter 99, Excavations, also known as "The Upper Dublin Grading Ordinance", and all other applicable codes.

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

**Please contact the Township Public Works Department with any questions:**

Tim Haney  
(215) 643-1600  
ext. 3236  
fax (215) 646-0824  
[www.upperdublin.net](http://www.upperdublin.net)  
[thaney@upperdublin.net](mailto:thaney@upperdublin.net)

Effective December 11, 2002

**GRADING FEE SCHEDULE**

**Inspection Fee** \$25.00 for 1/2 hr. inspection PLUS Permit Fee shown below

<b><u>Volume of Material</u></b>	<b><u>Permit Fee</u></b>
Not more than 50 cubic yards	\$30.00
More than 50 cubic yards and not more than 250 cubic yards	35.00
More than 250 cubic yards and not more than 500 cubic yards	40.00
More than 500 cubic yards and not more than 1,000 cubic yards	45.00
More than 1,000 cubic yards	50.00 (+\$5 for each additional 1,000 c. yds. or portion thereof)

- (2) The permit fee for an inground pool shall be \$275, plus an inspection fee of \$25 per half hour.
- (3) The permit fee for new homes or home additions greater than 500 square feet shall be \$300, plus an inspection fee of \$25 per half hour.
- (4) The permit fee for a walk, retaining wall, patio or deck shall be \$150.

The fee for an application & initial inspection shall be \$55 in addition to the permit fee indicated above.