

UPPER DUBLIN TOWNSHIP  
DEPARTMENT OF CODE ENFORCEMENT  
PHONE (215)643-1600 EXT.3205

DEMOLITION CHECKLIST

ADDRESS \_\_\_\_\_

**ALL WORK MUST CONFORM TO THE RECENT IBC/IRC AS AMENDED BY THE TOWNSHIP OF UPPER DUBLIN, AND ADMINISTERED BY THE UNIFORM CONSTRUCTION CODE (ACT45) OF THE COMMONWEALTH OF PENNSYLVANIA. AS WELL AS ALL STATE AND LOCAL CODES, STATUTES AND ORDINANCES**

This department will perform periodic inspections to insure that all work conforms to the **APPROVED** construction plans (**WHICH ARE ON SITE**) and all applicable codes, standards and ordinances. The property owner, and/or an authorized agent who is in charge of the project, shall notify the inspection office when each segment of work is completed and ready for inspection. You will give at least twenty-four (24) hours notice to schedule an inspection. For job flow, inspections should be scheduled several days in advance. **WORK CANNOT PROCEED BEYOND THE LIMITS OF A REQUIRED OR FAILED INSPECTION.**

**THE FOLLOWING IS A LIST OF REQUIRED ITEMS FOR A DEMOLITION PERMIT:**

1. Photos of existing building 3 1/2" x 5" or larger.
2. The property in its entirety must be inspected prior to the start of any demolition by both the Building Inspector and Fire Marshal.
3. Any well or septic system, must be "capped" according to code, with all forms being completed.
4. Any material considered to be a **HAZARDOUS** material/substance, must be handled in accordance with all state, federal and local regulations. Non-friable asbestos must be addressed with the landfill.
5. Copies of all closure reports or disposal manifests on any tanks must be submitted.
6. All proper agencies/utilities must be notified, to obtain service disconnections. Letters of Disconnect must be submitted (see PA 1-800# or 811).
7. All necessary documentation must be supplied, for any of the above items.
8. Should any items be left in the ground for future use, they must be located on a plot plan.
9. Notify the Public Works Department (Jerry Smith, ext.3234) in advance of any necessary traffic disruption or street closures. This will include notifying all adjacent neighbors in writing, and posting the neighborhood.
10. Should a dumpster be placed in the street, a **HIGHWAY PERMIT** must be obtained from the Public Works Department (Mary Ann Fennell, ext.3233).
11. The entire work area must be secured per code during demolition, protecting the public and private property.
12. This project must have minimal impact on the surrounding environment. Public right-of-ways will be kept clean of debris at all times.